

**Belleville Area District Library  
Meeting Minutes  
February 11, 2025**

1. **Call to Order:** Sharon Peters called the meeting to order at 7:37 pm.
2. **Roll Call:** The following board members were present: Sharon Peters, Linda Priest, Tanya Stoudemire, Dan Fleming, Maria Jackson-Smith, and Joy Cichewicz. Also present: Hilary Savage, Library Assistant Director, Nikki Pickeral, Library Assistant. Excused: Alma Hughes-Grubbs, Library Director Mary Jo Suchy
3. **Approve Agenda:** Motion by Stoudemire, seconded by Priest. The motion carried unanimously.

Priest made an amendment to correct the date for the approval of the regular meeting minutes on the agenda to January 14, 2025. Stoudemire seconded. The amendment carried unanimously.

4. **Approve January 14, 2025, Minutes:** Motion by Cichewicz, seconded by Jackson-Smith to approve the January 14, 2025, minutes as presented. The motion carried unanimously.
5. **Public Comments:** None.
6. **Attorney Letter of Engagement:** Motion by Cichewicz, seconded by Priest to have Mary Jo Suchy move forward with the letter of engagement with Adkison, Need, Allen, & Rentrop. The motion carried unanimously.
  - The letter of engagement is in response to the issue with the Wayne County penal fins. The Library of Michigan encouraged the libraries affected to seek legal counsel.
  - G. Hans Rentrop has experience with libraries and municipalities, including the Romeo District Library, Oak Park Library, and Commerce Township Library.
7. **Committee Reports:** Peters presented the updated committee assignment sheet.
  - Bylaws Committee: Linda Priest will replace John Juriga as chair of the committee.
  - Marketing Committee: Renamed the Outreach Committee. Maria Jackson-Smith will be the chair.
  - A. **Building:** Motion by Priest, seconded by Stoudemire, to accept the O'Neal Construction proposal (\$37,787) for automatic door operators on all 6 public bathrooms to be paid for with the fund that has been restricted for building use. The motion carried unanimously.
  - B. **Bylaws:** No report.

**C. Finance:** Stoudemire presented the 6-month budget. Stoudemire noted several areas where actual amounts are less than budgeted amounts.

**D. Marketing (Outreach):** No report.

**E. Personnel:** No report.

**F. Policy:** No report.

**G. Art:** Michelle Montour gave an update on the Art Committee. John Juriga was replaced by Jackson-Smith. Debbie Juriga was asked to join as another artist. Montour reviewed all of the art pieces in the library that are on loan.

**8. Approve Accounts Payable:** Motion by Stoudemire, seconded by Cichewicz, to approve the accounts payable as presented. The motion carried unanimously.

**9. Director's Report:** See attached.

**10. Trustee Comments:**

- **Linda Priest:** Mentioned that the library's movie night is this Thursday and are very enjoyable. The current musical series is due to a suggestion from attendees.
- **Tanya Stoudemire:** Hopes Mary Jo and Alma will feel better soon.
- **Maria Jackson-Smith:** Enjoyed attending her first Annual Friends Meeting.
- **Dan Fleming:** Nice to get together in a warm place on a cold night.
- **Joy Cichewicz:** Is retiring in less than two weeks and hopes to be more involved again. She will not be at the next meeting due to being on a month-long road trip with her husband.

**11. Chair Comments:** Sharon Peters appreciates the board and their flexibility in standing in for each other.

**12. Adjournment:** Motion by Fleming, seconded by Priest, to adjourn. The motion carried unanimously. The meeting adjourned at 9:02 pm.