

**Belleville Area District Library
Meeting Minutes
October 8, 2024**

1. **Call to Order:** Chair Sharon Peters called the meeting to order at 7:30 pm.
2. **Roll Call:** The following board members were present: Joy Cichewicz, Dan Fleming, Alma Hughes-Grubbs, John Juriga, Sharon Peters, and Linda Priest. Absent and excused: Tanya Stoudemire. Also present: Library Director Mary Jo Suchy.
3. **Approve Agenda:**
Motion by Juriga, seconded by Priest, to approve the agenda as presented. The motion carried unanimously.
4. **Approve September 10, 2024, Regular Meeting Minutes:** Motion by Cichewicz, seconded by Priest, to approve the July 9, 2024, minutes as presented. The motion carried unanimously.
5. **Public Comments:** None.
6. **Committee Reports**
 - A. **Building:** The committee will schedule a meeting prior to the next board meeting.
 - B. **Bylaws:** No report.
 - C. **Finance:** No report.
 - D. **Marketing:** The library is updating its welcome brochure.
 - E. **Personnel:** The committee met on September 27 for a final review of the personnel, parental leave, and telecommuting policies. The personnel policy is compliant with the Employee Sick Leave Act recently mandated by the Michigan Supreme Court. Motion by Juriga, seconded by Fleming to adopt the personnel, parental leave, and telecommuting policies as presented with implementation of the sick leave policy to take place no later than January 1, 2025. The motion carried unanimously.
 - F. **Policy:** No report.
 - G. **Art:** The library's next display will feature the BACA Art Show award winners.
7. **Approve Accounts Payable:** Motion by Cichewicz, seconded by Priest, to approve the accounts payable as presented. The motion carried unanimously. Juriga inquired about the library's investments. The library has opened two certificates of deposit.
8. **Director's Report:** See attached.
9. **Trustee Comments:**

Priest – Reminded everyone to vote. Announced that the League of Women Voters Election Guides are available at the library. There are two guides this year, one with the local races. Local election information is also available in The Independent.

Juriga – Is looking forward to the election being over.

Fleming – Continues to appreciate the library's website. The landing page is for the calendar is wonderful.

Cichewicz – Would be interested in seeing the library's state aid report statistics. Thanked the personnel committee, staff, and Mary Jo for creating an excellent personnel manual. She announced that she recently lost her mother, and that her library's reopening has been delayed until December.

Hughes-Grubbs – Reminded people to go out and vote. She thanked Linda for all of her work on the personnel committee.

10. Chair Comments:

Peters – The reality of the library is meeting and exceeding her vision of what the library can be. The programming is tremendous and the usage of 4th St. Place is an extra bonus. She is happy to be part of the activities in the community.

11. Adjournment:

Motion by Juriga, seconded by Priest, to adjourn. The meeting adjourned at 8:38 pm.