

**Belleville Area District Library  
Meeting Minutes  
June 11, 2024**

1. **Call to Order:** Chair Sharon Peters called the meeting to order at 7:33 pm.
2. **Roll Call:** The following board members were present: Joy Cichewicz (7:47 pm), Alma Hughes-Grubbs, John Juriga, Sharon Peters, Linda Priest, and Tanya Stoudemire. Absent and excused: Dan Fleming. Also present: Library Director Mary Jo Suchy.
3. **Approve Agenda:**  
Motion by Juriga, seconded by Priest, to approve the agenda as presented. The motion carried unanimously.
4. **Approve May 14, 2024, Regular Meeting Minutes:** Motion by Stoudemire, seconded by Priest, to approve the May 14, 2024, minutes as presented. The motion carried unanimously.
5. **Public Comments:** Danielle Glover announced that she comes to the library everyday but hasn't been to a board meeting in a while. She is happy to be here. Rosemary Otzman noted that Danielle was the first person to go into the library on the first day that it began Sunday hours.
6. **Public Hearing 2024-25 Budget:** The public hearing opened at 7:38 pm. There were no comments. The public hearing closed at 7:39 pm.
7. **Committee Reports**
  - A. **Finance:** Stoudemire reviewed the proposed 2024-25 budget and the proposed amended 2023-24 budget. The 2024-25 budget reflects increases to revenue and increases to the staff, contracted services, and building maintenance line items. \$2 million in fund balance has been assigned for future capital improvements.
    - a. Motion by Stoudemire, seconded by Juriga, to approve the 2024-25 Budget as presented. The motion carried unanimously.
    - b. Motion by Cichewicz, seconded by Priest, to approve the 2023-24 Amended Budget as presented.
    - c. Motion by Stoudemire, seconded by Juriga, to commit \$1,230,000 of the 2023 collected library millage that is in fund balance for use in the 2024-25 fiscal year's general operations (per GASB #54, Fund Balance Reporting and Government Fund Type Definitions). The motion carried unanimously.
  - B. **Art:** Michele Montour reported that the student art is down and that she will notify the next artists that they can begin their installations earlier. Montour passed around samples of the works from the artists who are scheduled in 2025.
  - C. **Building:** The flag pole light was repaired.
  - D. **Bylaws:** No report.
  - E. **Marketing:** The Friends are looking into having the Friends of Michigan Libraries have one of their annual meetings at the library.

F. **Personnel:** The committee will meet before the next board meeting to review proposed personnel policy changes.

G. **Policy:** No report.

8. **Approve Accounts Payable:** Motion by Priest, seconded by Stoudemire, to approve the accounts payable as presented. The motion carried unanimously.

9. **Director's Report:** See attached.

**10. Trustee Comments:**

Priest – Is in a Zoom book group in Canton where one woman was in assisted living and had trouble getting the book that they were reading. She saw the value of library outreach services and volunteered to help with our library's outreach services to seniors.

Stoudemire – Thanked Joy and Mary Jo for helping with the budget. Announced that she might miss the August meeting.

Cichewicz – Is grateful to Michele for organizing all of the library's art displays. Shared that her grandchildren enjoy listening to the library's Playaways.

Hughes-Grubbs – Thanked everyone who put the budget together. Recognized the Belleville Rotary Club for giving out high school scholarships.

**11. Chair Comments:**

Peters – Really appreciates Michele and the library's art displays. She likes the idea of having artist receptions at the library. Announced that Belleville Goat Day is Saturday.

**12. Adjournment:**

Motion by Juriga, seconded by Priest, to adjourn. The meeting adjourned at 8:30 pm.