

**Belleville Area District Library  
Meeting Minutes  
March 12, 2024**

1. **Call to Order:** Chair Sharon Peters called the meeting to order at 7:32 pm.
2. **Roll Call:** The following board members were present: Joy Cichewicz, Dan Fleming, Alma Hughes-Grubbs, John Juriga, Sharon Peters, Linda Priest, and Tanya Stoudemire. Also present: Library Director Mary Jo Suchy.
3. **Approve Agenda:**  
Motion by Juriga, seconded by Cichewicz, to approve the agenda as presented. The motion carried unanimously.
4. **Approve February 13, 2024, Regular Meeting Minutes:** Motion by Cichewicz, seconded by Priest, to approve the February 13, 2024, minutes as presented. The motion carried unanimously.
5. **Public Comments:** None.
6. **Approve Calendar/Room Booking Software Purchase:** The library's current calendar and room booking software through Demco is no longer being offered. The library evaluated software from 5 vendors and selected SpringShare for a fee of \$2,499. The software was chosen for its affordability and ease of use by the public. No board action was necessary since the cost was under \$5,000.
7. **Committee Reports**
  - A. **Building:** The flag pole light replacement is pending.
  - B. **Bylaws:** No report.
  - C. **Finance:** No report.
  - D. **Marketing:** The committee will meet to discuss a program with the Friends of the Library.
  - E. **Personnel:** No report.
  - F. **Policy:** Motion by Fleming, seconded by Cichewicz, to eliminate Item #1 (Three year terms of service) from the Art Committee Members Policy. The motion carried unanimously. Each group (Friends of the Library, BACA, and Library Board) will determine how long their representative will serve.
  - G. **Art:** Michele Montour reported that the current exhibit is photographer Gary Washington. In addition, photos from Cheryl Martin are in the display case. Belleville High School student art will be exhibited in the spring. The library's exhibit space is booked through 2025 with a few bookings also in place for 2026.
8. **Approve Accounts Payable:** Motion by Stoudemire, seconded by Cichewicz, to approve the accounts payable as presented. The motion carried unanimously.

**9. Director's Report:** See attached. Suchy thanked assistant director Hilary Savage for preparing the director's report for her while she was out of town. She also thanked Jennifer Richardson and Jessamy Green-Husted for their work on the staff committee to choose new calendar/room booking software. Eclipse glasses will be handed out at the library on Saturday, March 30 from 12-5 pm, limit two pairs of glasses per family. The library will also host a live stream of the eclipse on April 8. Strangers on a Train will be the feature of this Thursday's Classic Movie Night.

**10. Trustee Comments:**

Juriga – The library celebrated its fourth birthday at the end of February. He announced that he is going to be a grandfather again.

Fleming – His niece is looking forward to the teen UNO tournament at the library tomorrow. He also noticed changes that have been made to the layout of the library's website.

Stoudemire – Discovered that she needs to update her library card.

Hughes-Grubbs – Thanked Michele Montour for everything that she does to assist the library.

Cichewicz – The Ypsilanti District Library Michigan Avenue Branch will reopen in June. She noted that the businesses have noticed their absence.

Priest – Encouraged everyone to come to the Classic Movie Night on Thursday.

**11. Chair Comments:**

Peters – Observed that Hilary did a fantastic job while Mary Jo was out of town. She thanked John and Debbie Juriga for sending flowers to celebrate the library's February 29<sup>th</sup> birthday.

**12. Adjournment:**

Motion by Juriga, seconded by Priest to adjourn. The meeting adjourned at 8:08 pm.