

**Belleville Area District Library
Meeting Minutes
January 9, 2024**

1. **Call to Order:** Chair Sharon Peters called the meeting to order at 7:40 pm.
2. **Roll Call:** The following board members were present: Joy Cichewicz, Dan Fleming, Alma Hughes-Grubbs, John Juriga (7:56 pm), Sharon Peters, Linda Priest, and Tanya Stoudemire. Also present: Library Director Mary Jo Suchy.
3. **Selection of Board Officers:** Motion by Cichewicz, seconded by Stoudemire to nominate Sharon Peters as Chair, Linda Priest as Vice Chair, Tanya Stoudemire as Treasurer, and Alma Hughes-Grubbs as Secretary. Peters, Priest, Stoudemire, and Hughes-Grubbs accepted the nominations. There were no other nominations. The motion carried unanimously.
4. **Approve Agenda:**
Motion by Priest, seconded by Stoudemire, to approve the agenda as corrected (changing the date to January 9, 2024). The motion carried unanimously.
5. **Approve December 12, 2023, Regular Meeting Minutes:** Motion by Priest, seconded by Stoudemire, to approve the December 12, 2023, minutes as presented. The motion carried unanimously.
6. **Public Comments:** None.
7. **Committee Reports**
 - A. **Building:** No report.
 - B. **Bylaws:** No report.
 - C. **Finance:** The library received a clean audit for 2022-23. Unspent construction funds were transferred into the debt payment fund. Revenues exceeded expenditures.
 - D. **Marketing:** The committee will meet to discuss plans for National Library Week in April.
 - E. **Personnel:** The committee met to review the director's evaluation. Director Suchy performed at an outstanding level in all categories and received positive comments from the board. Suchy shared ongoing goals which included improvements to the library website and policy updates. Goals for 2024 also include increased library outreach, enhanced engagement with the teens, and strategic planning. The committee recommends a 3.5% salary increase for Suchy.
 - F. **Policy:** No report.
 - G. **Art:** Photography by artist Gary Washington is on display.

Motion by Cichewicz, seconded by Juriga, to give the director a 3.5% increase in wages. The motion carried unanimously.

8. Approve Accounts Payable: Motion by Cichewicz, seconded by Juriga, to approve the accounts payable as presented. The motion carried unanimously.

9. Director's Report: See attached. The Classic Movie Series will resume on Thursday, February 8, with a showing of Alfred Hitchcock's *Shadow of a Doubt*.

10. Trustee Comments:

Juriga – Apologized for being late. He was at a meeting at the Methodist Church regarding a \$10,000 donation from Blue Sky to the Food Closet.

Cichewicz – Thanked the personnel committee for their hard work. Feels lucky to have a good director.

Priest – Was at the library yesterday after school was out. She invites the board to come visit at that time. She observed that the kids are nice, they just need to know they are being watched.

Stoudemire – Wished everyone a Happy New Year and Sharon a Happy Birthday.

Fleming – Thought today's meeting was productive and thanked the personnel committee.

Hughes-Grubbs – Praised Mary Jo for her commitment.

11. Chair Comments:

Peters – Noted that it has been a pleasure to serve for a full year with this board as it is currently constituted. She is appreciative of the board and director and is happy about the library's upcoming programming.

12. Adjournment:

Motion by Juriga, seconded by Priest to adjourn. The meeting adjourned at 8:44 pm.