

**Belleville Area District Library
Meeting Minutes
December 13, 2022**

1. **Call to Order:** Chair Sharon Peters called the meeting to order at 7:36 pm.
2. **Roll Call:** The following board members were present: Joy Cichewicz, Mary Jane Dawson, Alma Hughes-Grubbs, John Juriga, Sharon Peters, and Linda Priest. Absent and excused: Tanya Stoudemire. Also present: Library Director Mary Jo Suchy.
3. **Approve Agenda:**
Motion by Juriga, seconded by Cichewicz, to approve the agenda as presented. The motion carried unanimously.
4. **Approve November 8, 2022, Minutes:** Motion by Dawson, seconded by Priest, to approve the November 8, 2022, minutes as presented. The motion carried unanimously.
5. **Public Comments:** Rick Dawson observed that he went to his wife's first library board meeting and is here for her last one. He thanked the board for all they have done. Barbara Miller announced that BACA and the Friends of the Library are partnering to sponsor a film discussion series at the library.
6. **Approve 2023 Regular Board Meeting Dates:** Motion by Cichewicz, supported by Dawson, to approve the 2023 regular board meeting dates as presented. The motion carried unanimously.
7. **Approve 2023 BADL Closure Dates:** Motion by Cichewicz, supported by Priest, to approve the 2023 BADL closure dates as presented. Discussion followed regarding June 19, a state and federal holiday. Motion by Juriga to close June 19 for Juneteenth. There was no second. The original motion carried unanimously. The staff and board will continue to evaluate best ways to honor the Juneteenth holiday.
8. **Committee Reports**
 - A. **Building:** No report.
 - B. **Bylaws:** No report.
 - C. **Finance:** No report.
 - D. **Marketing:** No report.
 - E. **Policy:** Suchy is working with the attorney on specific sections of the proposed behavior policy, including clarification of the section on service animals.
 - F. **Personnel:** Priest presented the results of the director's evaluation. Suchy achieved a very high level in all categories and board comments were overwhelmingly positive. Suchy requested a delay in the discussion of raises until the results of the latest Detroit Suburban Librarians Roundtable salary survey are available and the effects of a new minimum wage law due to take effect in February are evaluated.
 - G. **Art:** Student art will be on display in the library in February.

9. Approve Accounts Payable: Motion by Dawson, seconded by Cichewicz, to approve the accounts payable as presented. The motion carried unanimously.

10. Director's Report: See attached. The people counter recorded about 1200 people in the building during Winterfest.

11. Trustee Comments:

Priest – Loved seeing John Juriga in the Winterfest Parade. Everyone seemed to enjoy coffee and hot chocolate in the library. For many, it was their first time in the library.

Hughes-Grubbs – Congratulated John for serving as grand marshal in the parade.

Thanked Mary Jane for serving on the board.

Cichewicz – Was glad Winterfest was successful. She reminisced about the first district library board meeting and told Mary Jane that it was good going the distance with her.

Juriga – Will miss Mary Jane. They have spent 256 hours together at building committee meetings.

Dawson – Observed that it has been an education, a trip, and an exciting experience being on the board. She knows that the rest of the board will continue to do great work and that Dan Fleming will be a great addition to the board.

12. Chair Comments:

Peters – In addition to celebrating Mary Jane, the library has had a fantastic year to celebrate. 2022 was an opportunity after COVID to really get the library going. She thanked Mary Jane for her leadership and knowledge and had Mary Jane display two pictures that staff member and artist Noelle Douglas painted for her.

13. Adjournment:

Motion by Dawson to adjourn, seconded by Juriga. The motion carried unanimously. The meeting adjourned at 8:43 pm.