

Belleville Area District Library
Policy Committee Notes
October 18, 2022

The meeting convened at 10:15 am.

The following persons were present: Mary Jane Dawson, Alma Hughes-Grubbs, Hilary Savage, and Mary Jo Suchy.

The committee reviewed the list of potential library policies compiled by library attorney Anne Seurnynck. The Emergency Policy, Internet Use Policy, Social Media Policy, and Patron Behavior Policy were initially identified as policies to begin to address/revise.

The committee reviewed the Patron Behavior Policy template supplied by Anne Seurnynck and suggested some changes and deletions:

- Section II G. (Animals) will need further discussion.
- Delete Section II J.
- The committee discussed the best way to handle the library's food policy (III B.) – to refer to the existing policy in the behavior policy or to fold in the food policy into the behavior policy.
- Delete the section on overnight parking from III C.
- Section III D. (Proper Library Activities) seemed too specific and will need some revision.
- The staff will review the proper distance from the front door for campaigning and petitioning (III H).
- Section III O. (Phones) will be deleted.
- Add language to Section III Q explaining reasons for providing identification.
- Staff will update IV E. (Use of Chairs, Tables, and Computers).
- Section V A. (Violation and Appeal) goes into procedure not policy and needs some revision.

The meeting adjourned at 12:15 pm.