

**Belleville Area District Library
Meeting Minutes
October 11, 2022**

1. **Call to Order:** Chair Sharon Peters called the meeting to order at 7:32 pm.
2. **Roll Call:** The following board members were present: Joy Cichewicz, Mary Jane Dawson, Alma Hughes-Grubbs, John Juriga, Sharon Peters, Linda Priest, and Tanya Stoudemire. Also present: Library Director Mary Jo Suchy.
3. **Approve Agenda:**
Motion by Juriga, seconded by Dawson, to approve the agenda as presented. The motion carried unanimously.
4. **Approve September 13, 2022 Minutes:** Motion by Stoudemire, seconded by Priest, to approve the September 13, 2022, minutes as presented. The motion carried unanimously.
5. **Public Comments:** Library board candidate Dan Fleming introduced himself.
6. **Committee Reports**
 - A. **Building:** The humidification controls/HVAC meeting took place two weeks ago. The humidification system is set to turn on once the outside temperature dips below 30 degrees. Payment continues to be delayed until it is cold enough outside to test the system. The radiant flooring heat in the storytime room will need to be adjusted in conjunction with the temperature settings of the HVAC system. The forms have been set for the Roys Street sidewalk, but it has not yet been poured. Other projects pending include a light controller in the children's room, a ceiling light in the children's room, and the flagpole light. The lighting control company will also be asked about extending the time the light remains on in the quiet study room. The trench drain for the meeting room is not feasible, so the concrete will be sawcut instead.
 - B. **Bylaws:** No report.
 - C. **Finance:** No report.
 - D. **Marketing:** The Harvest Fest was a huge success.
 - E. **Personnel:** No report.
 - F. **Policy:** The committee will meet before the next board meeting to identify potential policies to review and update.
 - G. **Art:** BACA art show winners will be invited to display their art at the library. Michele Montour met with the schools regarding a student art display for early 2023.
7. **Approve Accounts Payable:** Motion by Juriga, seconded by Cichewicz, to approve the accounts payable as presented. The motion carried unanimously.
8. **Director's Report:** See attached. Program attendance for Harvest Fest was approximately 600 people.

9. Trustee Comments:

Juriga – Welcomed Dan Fleming.

Dawson – Welcomed Dan Fleming. Relayed a story about a bee she saved in the library parking lot.

Cichewicz – Took the Ypsilanti District library on a tour of the library. The YDL Superior Township branch will open in November.

Stoudemire – Observed that the next board meeting will be on Election Day. She looks forward to the opportunity to serve on the board again.

Hughes-Grubbs – Appreciates people's love and support of the library. Was happy to see so many excited kids at Harvest Fest.

Priest – Observed how well staff worked together for Harvest Fest.

10. Chair Comments:

Peters – No additional comments. The board said everything already.

11. Adjournment:

Motion by Juriga to adjourn, seconded by Dawson. The motion carried unanimously. The meeting adjourned at 8:30 pm.