

**Belleville Area District Library
Meeting Minutes
September 13, 2022**

1. **Call to Order:** Chair Sharon Peters called the meeting to order at 7:30 pm.
2. **Roll Call:** The following board members were present: Joy Cichewicz, Mary Jane Dawson, Alma Hughes-Grubbs, John Juriga, Sharon Peters, and Tanya Stoudemire. Absent and excused: Linda Priest. Also present: Library Director Mary Jo Suchy.
3. **Approve Agenda:**
Motion by Juriga, seconded by Stoudemire, to approve the agenda as presented. The motion carried unanimously.
4. **Approve August 9, 2022 Minutes:** Motion by Dawson, seconded by Hughes-Grubbs, to approve the August 9, 2022, minutes as presented. The motion carried unanimously.
5. **Public Comments:** Van Buren Schools Superintendent Pete Kudlak shared information regarding the school district's sinking fund proposal which will be on the November 8 ballot. The sinking fund is intended for building renovations, and technology and security upgrades.
6. **Approve Resolutions Authorizing Millages to the December 2022 Tax Bill:** Motion by Stoudemire, seconded by Juriga to approve Tax Levy #1 for 0.6831 mills (Resolution 2022-2). A roll call vote was taken. Ayes: Cichewicz, Dawson, Hughes-Grubbs, Juriga, Peters, and Stoudemire. Nays: None. Absent: Priest. The motion carries unanimously.

Motion by Dawson, seconded by Stoudemire, to approve Tax Levy #2 for 0.7318 mills (Resolution 2022-3). A roll call vote was taken. Ayes: Cichewicz, Dawson, Hughes-Grubbs, Juriga, Peters, and Stoudemire. Nays: None. Absent: Priest. The motion carried unanimously.

Motion by Dawson, seconded by Stoudemire, to approve Tax Levy #3 for 0.22 mills (Resolution 2022-4). A roll call vote was taken. Ayes: Cichewicz, Dawson, Hughes-Grubbs, Juriga, Peters, and Stoudemire. Nays: None. Absent: Priest. The motion carried unanimously. This levy for the library's bond payment is lower in 2022 due to the reimbursement of unspent capital project funds to the debt retirement fund.

7. Committee Reports

- A. **Building:** The trench drain near the meeting room emergency exit door is on hold in order to work through some issues. Dates are being firmed up for the HVAC controls and humidification startup meeting. The letter "I" in the blue outdoor library sign has been repaired. The replacement of the sidewalk on Roys Street is scheduled to begin this week. Dean Kokkales is following up on the 2x2 light replacement in the children's room as well as the adaptor for the colored lighting. The bathroom sink at the branch

was tearing away from the wall. The plumber repaired it as well as he could, but a backboard should be installed behind the drywall.

- B. **Bylaws:** No report.
- C. **Finance:** No report.
- D. **Marketing:** No report.
- E. **Personnel:** No report.
- F. **Policy:** No report.
- G. **Art:** No report.

- 8. Approve Accounts Payable:** Motion by Dawson, seconded by Stoudemire, to approve the accounts payable as presented. The motion carried unanimously.
- 9. Director's Report:** See attached. Harvest Fest will be Saturday, October 8 from 11 am to 3 pm. Sunday hours (1 pm – 5 pm) will begin October 16. The library will begin opening at 9:30 am Monday-Saturday by November.

10. Trustee Comments:

Juriga – The staff thanked him after the millage passed, but he felt that the staff should be thanked.

Dawson – In reading the article about *Goodnight Moon* turning 75, she reminisced about her mother-in-law buying that book for her son. She thanked everyone for supporting their library and hopes that they will also support the school.

Cichewicz – Thanked Tanya for doing all of the heavy lifting with the millage resolutions. She is happy that the library will be open on Sundays.

Hughes-Grubbs – Is also excited about the library opening on Sundays.

11. Chair Comments:

Peters – She frequently walks through and around the library and has noticed how well the bioswale and green roof are doing and noted how helpful both are to the bees and to the environment. Now that school has started, she has seen a lot of activity in the teen room. She noted that it is nice to have the Farmers' Market right by the library.

12. Adjournment:

Motion by Juriga to adjourn, supported by Cichewicz. The motion carried unanimously. The meeting adjourned at 8:46 pm.