

**Belleville Area District Library
Meeting Minutes
August 9, 2022**

1. **Call to Order:** Chair Sharon Peters called the meeting to order at 7:32 pm.
2. **Roll Call:** The following board members were present: Joy Cichewicz (7:52 pm), Mary Jane Dawson, Alma Hughes-Grubbs, Sharon Peters, and Linda Priest. Absent and excused: Tanya Stoudemire and John Juriga. Also present: Library Director Mary Jo Suchy.
3. **Approve Agenda:**
Motion by Dawson, seconded by Priest, to approve the agenda as presented. The motion carried unanimously.
4. **Approve July 12, 2022 Minutes:** Motion by Dawson, seconded by Priest, to approve the July 12, 2022, minutes as presented. The motion carried unanimously.
5. **Public Comments:** Barbara Miller congratulated the board on the wonderful millage results that show strong community support. She spoke with the president of the Michigan Shakespeare Company who heard the we have a really great library. Rosemary Otzman also congratulated the board.
6. **Committee Reports**
 - A. **Building:** A trench drain will be installed near the meeting room emergency exit door. The leak from the humidification system was due to the fact that the temperature set point had not yet been set. The air conditioning system converted the steam to water. While onsite, Long Mechanical also discovered that a dispersion tube needed to be reinstalled in the local history room. A meeting between Long Mechanical, ThermalNetics, MEC, O'Neal Construction, and the mechanical engineer from Daniels and Zermack will take place in the fall, to ensure that everything is functional with the humidification system and HVAC controls. O'Neal Construction and the committee agreed that the library will delay payment of Pay Application #48 until it is known that everything is resolved. The sign company will be contacted regarding the backing that came off of one of the letters on the blue outdoor sign. Three library staff chairs that were under warrantee were repaired. The manufacturer of the bollards stated that they are structurally sound and do not need to be sealed. The replacement of the sidewalk on Roys Street is still pending.
 - B. **Bylaws:** No report.
 - C. **Finance:** The board will vote on the annual tax levy resolutions at the next meeting.
 - D. **Marketing:** No report.
 - E. **Personnel:** No report.
 - F. **Policy:** No report.
 - G. **Art:** No report.

7. Approve Accounts Payable: Motion by Dawson, seconded by Priest, to approve the accounts payable as presented. The motion carried unanimously.

8. Director's Report: See attached. Library Assistant Kam Reynolds is being promoted to full-time beginning in September. Thanked the community, the Friends of the library, the ballot committee, the board and the staff for all of their support.

9. Trustee Comments:

Cichewicz – Thanked Rosemary Otzman for her editorial. Appreciates the work everyone did for the millage.

Dawson – Agreed with everything Joy said. Gave an update on Harper Matthis.

Expressed appreciation for the landscaping job Van Buren Township has done around the museum and was wondering when the museum will reopen.

Priest – Was grateful that the millage passed. Is looking forward to bringing her grandson to the library in September.

Hughes-Grubbs – Appreciates the community for coming out and supporting the millage.

10. Chair Comments:

Peters – Thanked Barbara Miller for her public comments. Also thanked James Lenze, Rika Regentin, Michele Montour, and John and Debbie Juriga for their support this summer. The support from the community is gratifying. She noted that Linda Priest and Tanya Stoudemire will join her in running for re-election to the library board. In addition, Dan Fleming, who donated one of the benches in front of the library, will also be running.

11. Adjournment:

Motion by Dawson to adjourn, supported by Priest. The motion carried unanimously. The meeting adjourned at 8:09 pm.