

**Belleville Area District Library  
Meeting Minutes  
June 14, 2022**

1. **Call to Order:** Chair Sharon Peters called the meeting to order at 7:36 pm.
2. **Roll Call:** The following board members were present: Joy Cichewicz, Mary Jane Dawson, Alma Hughes-Grubbs, John Juriga, Sharon Peters, Linda Priest, and Tanya Stoudemire. Also present: Library Director Mary Jo Suchy.
3. **Approve Agenda:**  
Motion by Juriga, seconded by Dawson, to approve the agenda as presented. The motion carried unanimously.
4. **Approve May 10, 2022 Minutes:** Motion by Priest, seconded by Dawson, to approve the May 10, 2022, minutes as presented. The motion carried unanimously.
5. **Public Comments:** None.
6. **Public Hearing 2022-23 BADL Budget:** The public hearing opened at 7:40 pm. Stoudemire described the budget, including the 2021-22 proposed amended budget and the 2022-23 proposed operating, capital, and debt service budget. Increases to the 2022-23 budget will allow the library to open on Sundays and to add additional morning hours. The public hearing closed at 7:55 pm.
7. **Committee Reports**
  - A. **Building:** Since none of the solutions for addressing the water that puddles at the meeting room door emergency exit can be guaranteed to work, the water will be swept away by staff as needed. The flagpole light that needs to be replaced is out of production, and O'Neal Construction is exploring other options. The electrician will look at the flagpole light, a children's light that is out, and the children's portal lights. Blue Ribbon Construction is still scheduled to repair the sidewalk on Roys Street. A wet seal of the entryway curtainwall will be scheduled.
  - B. **Bylaws:** No report.
  - C. **Finance:**
    - a. Motion by Stoudemire, seconded by Cichewicz, to approve the 2022-23 BADL Budget as presented. The motion carried unanimously.
    - b. Motion by Stoudemire, seconded by Cichewicz, to approve the 2021-22 BADL Amended Budget as presented. The motion carried unanimously.
    - c. Motion by Stoudemire, seconded by Cichewicz, to commit \$1,040,000 of the 2021 collected library millage that is in fund balance for use in the 2022-23 fiscal year's general operations (per GASB #54, Fund Balance Reporting and Government Fund Type Definitions).
  - D. **Marketing:** No report.
  - E. **Personnel:** No report.

F. **Policy:** Suchy presented an employee short-term disability plan from MERS/The Standard for a total monthly premium of \$226 (\$2,712 per year). Motion by Juriga, seconded by Dawson, to approve the short-term disability plan as presented. The motion carried unanimously.

G. **Art:** The June meeting was cancelled.

8. **Approve Accounts Payable:** Motion by Dawson, seconded by Stoudemire, to approve the accounts payable as presented. The motion carried unanimously.

9. **Director's Report:** See attached.

**10. Trustee Comments:**

Priest – Tomorrow will be a reading day for her, since it will be too hot to be outside.

Stoudemire – Thanked Mary Jo for her assistance with the budget.

Hughes-Grubbs – Excited about the library being open on Sundays.

Cichewicz – Happy to have the library open on Sundays, especially during the school year.

Juriga – Encouraged everyone to keep an eye on their neighbors during this heatwave.

Encourages everyone to visit the library where it is cool.

Dawson – Thanked Tanya and Mary Jo for their work on the budget. Announced that about \$55,000 was raised at the Mathis fundraiser.

**11. Chair Comments:**

Peters – Spent part of last week with her granddaughter in Connecticut, and had the opportunity to visit the New Haven Free Public Library. She picked up their literature regarding their seed library and talked to them about our library's bee hives.

**12. Adjournment:**

Motion by Juriga to adjourn, supported by Priest. The meeting adjourned at 8:48 pm.