

**Belleville Area District Library
Meeting Minutes
May 10, 2022**

1. **Call to Order:** Chair Sharon Peters called the meeting to order at 7:31 pm.
2. **Roll Call:** The following board members were present: Joy Cichewicz, Mary Jane Dawson, Alma Hughes-Grubbs, John Juriga, Sharon Peters, and Linda Priest. Absent and Excused: Tanya Stoudemire. Also present: Library Director Mary Jo Suchy.
3. **Approve Agenda:**
Motion by Juriga, seconded by Dawson, to approve the agenda as presented. The motion carried unanimously.
4. **Approve April 12, 2022 Minutes:** Motion by Dawson, seconded by Juriga, to approve the April 12, 2022, minutes as presented. The motion carried unanimously.
5. **Public Comments:** None.
6. **Committee Reports**
 - A. **Building:** DTE installed the new gas meter. Long Mechanical, MEC and ThermalNetics will start the humidification system this week. The curtainwall coping has been caulked, but it did not fix the leak. The window in the children's room was repaired and the anode rod was removed from the hot water heater. Miscellaneous projects continue to be addressed. O'Neal Construction Pay Application #47 was approved. The architect was asked to provide the library with a 30-year replacement schedule for items such as carpeting, furniture, the roof, etc.
 - B. **Bylaws:** No report.
 - C. **Finance:** The 2022-23 budget public hearing will take place at the June board meeting.
 - D. **Marketing:** The donor event was a huge success. Hughes-Grubbs thanked everyone who helped.
 - E. **Personnel:** No report.
 - F. **Policy:** No report.
 - G. **Art:** The art committee looked at choices for the DDA art installation that will be on loan at the library. Both choices were unavailable, so a third option was installed near the library's entry. The school district has been in touch with the library regarding holding a student art show. Tentative plans are underway to have the show in January.
7. **Approve Accounts Payable:** Motion by Dawson, seconded by Cichewicz, to approve the accounts payable as presented. The motion carried unanimously.
8. **Director's Report:** See attached.
9. **Trustee Comments:**
Priest – Was sad to miss the donor event, but happy that it went well.

Hughes-Grubbs – Thanked everyone again who helped with the donor event. It meant a lot to the donors.

Cichewicz – Thanked the marketing committee. All of the little details for the donor event were really nice.

Juriga – Is working on Music in the Park and would also love to have a concert in front of the library. He would also like to have a notary on staff.

Dawson – Announced the June 10 fundraiser at the BYC for Harper Mathis who was diagnosed with brain cancer.

10. Chair Comments:

Peters – Had a phenomenal day at the library last Saturday, where there were many activities including the Friends of the Library book sale and the plant swap. She enjoyed encountering many different people and commented on the role that libraries play in bringing people together. She thanked the Friends for everything they do for the library.

11. Adjournment:

Motion by Juriga to adjourn, supported by Priest. The meeting adjourned at 8:17 pm.