

**Belleville Area District Library
Meeting Minutes
April 12, 2022**

1. **Call to Order:** Chair Sharon Peters called the meeting to order at 7:35 pm.
2. **Roll Call:** The following board members were present: Joy Cichewicz, Mary Jane Dawson, Alma Hughes-Grubbs, John Juriga, Sharon Peters, and Linda Priest. Absent and Excused: Tanya Stoudemire. Also present: Library Director Mary Jo Suchy.
3. **Approve Agenda:**
Motion by Juriga, seconded by Dawson, to approve the agenda as presented. The motion carried unanimously.
4. **Approve March 8, 2022 Minutes:** Motion by Dawson, seconded by Juriga, to approve the March 8, 2022, minutes as presented. The motion carried unanimously.
5. **Public Comments:** None.

6. **Resolution approving ballot language and filing of operating millage proposal for the August 2, 2022, ballot:**

The board discussed the proposed ballot language to restore the library's initial operating millage, approved by the voters in 2010 which expired at the end of 2021. Since it expired in 2021, it can no longer be called a renewal on the ballot. The question was not placed before the voters last year, since 2021 was not a regular election year. This operating millage is not a new tax, and it represents almost half of the library's budget. The original millage rate was 0.7 mills and has been decreased by the Headlee Amendment to 0.6864 mills.

Motion by Cichewicz, supported by Dawson, to approve the ballot language and filing of the operating millage ballot proposal for August 2, 2022, as presented. A roll call vote was taken. Ayes: Cichewicz, Dawson, Hughes-Grubbs, Juriga, Peters, and Priest. Nays: None. Absent: Stoudemire. The motion carried unanimously.

7. **Committee Reports**

- A. **Building:** O'Neal Construction is still waiting for DTE to upgrade the gas meter. The library might leave a deposit with O'Neal Construction to pay the remaining project costs, if the DTE delay goes past the end of the library's fiscal year (June 30). The goal is to close out the books on the capital project by the end of June. Miscellaneous projects continue to be addressed, including the entryway curtainwall leak, the whistling window in the children's room, a gravel sidewalk that needs to be replaced where the power pole was removed on the opposite side of Roys Street, and the installation of the rear interior emergency exit door locks. The dishwasher was replaced, and the anode rod will be removed from the hot water heater to prevent future sediment issues.
- B. **Bylaws:** No report.

C. **Finance:** No report.

D. **Marketing:** Hughes-Grubbs reported that the library open house and dedication was very successful and well attended by all ages. She thanked all of the staff, volunteers, and board for their help. The committee will meet tomorrow at 3 pm to complete plans for the donor reception.

E. **Personnel:** No report.

F. **Policy:** No report.

G. **Art:** The art committee did not meet in March but will meet on April 21 at 3 pm.

8. **Approve Accounts Payable:** Motion by Dawson, seconded by Priest, to approve the accounts payable as presented. The motion carried unanimously.

9. **Director's Report:** See attached.

10. Trustee Comments:

Juriga – Felt that the open house was wonderful. He is proud of the staff.

Dawson – Had a good time on Saturday.

Priest – She was standing by the door at the open house and observed people's faces light up when they saw the building for the first time.

Cichewicz -- Thanked everyone for all of their heavy lifting at the open house. Asked for the date of the next Harvest Fest (Saturday, October 8).

Hughes-Grubbs – Thanked everyone for their support, attendance, and anything anyone did to make the open house a success. She also thanked her friend for bringing the Easter Bunny to the event.

11. Chair Comments:

Peters – Observed that the open house shows how the library functions as the place for people to come together to meet. Announced Van Buren Township's Museum visioning session which will be held at the library on June 1.

12. Adjournment:

Motion by Juriga to adjourn. The motion carried unanimously. The meeting adjourned at 8:35 pm.