

**Belleville Area District Library
Meeting Minutes
March 8, 2022**

1. **Call to Order:** Chair Sharon Peters called the meeting to order at 7:33 pm.
2. **Roll Call:** The following board members were present: Joy Cichewicz, Mary Jane Dawson, Alma Hughes-Grubbs, John Juriga, Sharon Peters, Linda Priest, and Tanya Stoudemire. Also present: Library Director Mary Jo Suchy.
3. **Approve Agenda:**
Motion by Juriga, seconded by Dawson, to approve the agenda as presented. The motion carried unanimously.
4. **Approve February 8, 2022 Minutes:** Motion by Priest, seconded by Dawson, to approve the February 8, 2022, minutes as presented. The motion carried unanimously.
5. **Public Comments:** None.
6. **Committee Reports**
 - A. **Building:** The committee approved O'Neal construction Pay Application #46. O'Neal Construction is waiting for word from DTE regarding the increase to the gas load that will be needed in order to operate the humidification system. A retainage is being held until the system can be turned on. The concrete near the Cozadd Room exterior door may be saw cut in order to address some water that pools there. The concrete is lower in that area by necessity because it is required to be below the frost line. Miscellaneous projects are being addressed including installation of door alarms on the stairwell emergency exit doors, fire alarm childproof guards on the fire alarm pulls, and troubleshooting of the dishwasher/hot water sediment issue.
 - B. **Bylaws:** No report.
 - C. **Finance:** The committee met to discuss the operating millage to be placed on the August 2022 ballot. They recommend that the millage be put in alignment with the library's other operating millage that is due to expire in 2036. They also recommend not asking for a Headlee override to the tax roll backs. Motion by Stoudemire, seconded by Juriga, to have the attorney draft ballot language for the replacement operating millage that will be on the August 2022 ballot. The motion carried unanimously. The operating millage, originally approved by the voters in 2010 for 0.7 mills, is currently rolled back by the Headlee Amendment to 0.6864.
 - D. **Marketing:** The committee continues to fine tune plans for the dedication/open house. Invitations, flyers, and publicity have been sent out. The dedication and ribbon cutting will take place at 1 pm outside the library. The library is requesting the closure of 4th Street for this event.
 - E. **Personnel:** No report.
 - F. **Policy:** No report.
 - G. **Art:** The art committee is scheduled to meet on March 17 at 3 pm.

7. Approve Accounts Payable: Motion by Dawson, seconded by Priest, to approve the accounts payable as presented. The motion carried unanimously. The six-month budget comparison schedule is available in the board pack and all revenues and expenditures are favorable.

8. Director's Report: See attached.

9. Trustee Comments:

Juriga – No comment.

Dawson – She is hoping for a lovely event on April 9. She also urged everyone to remember the people of Ukraine.

Hughes-Grubbs – Echoed Dawson's comments. The people of Ukraine have her prayers and support.

Cichewicz – Thanked the staff, the marketing committee, and the chair for all of their plans for the open house.

Stoudemire – Agreed with Cichewicz. Also noted that this was her first board meeting without a mask in a long time.

Priest – Is excited about the open house.

10. Chair Comments:

Peters – Is excited for the community to be able to celebrate at the April 9 dedication and open house. She attended the Music Lady's memorial program for Judy Darling and met with the Darling family.

11. Adjournment:

Motion by Juriga, seconded by Stoudemire, to adjourn. The motion carried unanimously. The meeting adjourned at 8:56 pm.