

**Belleville Area District Library
Meeting Minutes
February 8, 2022**

1. **Call to Order:** Chair Sharon Peters called the meeting to order at 7:32 pm.
2. **Roll Call:** The following board members were present: Joy Cichewicz, Mary Jane Dawson, Alma Hughes-Grubbs, John Juriga, Sharon Peters, Linda Priest, and Tanya Stoudemire. Also present: Library Director Mary Jo Suchy.
3. **Approve Agenda:**
Motion by Juriga, seconded by Dawson, to approve the agenda as presented. The motion carried unanimously. Peters announced that the 2022 board committee assignments will remain the same as the past year.
4. **Approve January 11, 2022 Minutes:** Motion by Stoudemire, seconded by Priest, to approve the January 11, 2022, minutes as presented. The motion carried unanimously.
5. **Public Comments:** Barbara Miller commented that she has been to the library a couple of times and loves it. She has experienced wonderful service.
6. **Committee Reports**
 - A. **Building:** DTE will need to supply the library with a higher gas load before the new humidification units can be turned on. An additional bench was donated and will be installed soon. HLF will make repairs to the finishes of some of the computer tables. The finish wore off due to high disinfectant use during COVID. Drywall work and paint touch up were completed in the 1st floor meeting room. Alarms will be installed on the stairwell emergency doors. The brochure holders and bulletin board were installed. The library encountered a problem with the HVAC system last Thursday that necessitated being closed. An additional issue needed to be addressed on Saturday. The remaining library signs are scheduled to be installed on February 15 and March 23.
 - B. **Bylaws:** No report.
 - C. **Finance:** Stoudemire reminded the library board that last year the committee recommended placing the library's operating millage renewal on the ballot in 2022. The committee will meet before the next board meeting to discuss the duration of the millage. They will present their recommendations at the next meeting. The deadline for filing ballot language for the August primary is May 10.
 - D. **Marketing:** The grand opening projects are moving forward. A caterer is being consulted and the Paul Keller Orchestra will perform. The donor event has been postponed until April 29, but the grand opening is still scheduled to take place April 9. The staff is planning various library displays and activities as well as a video of the construction project. The committee will meet tomorrow at 3 pm.
 - E. **Personnel:** No report.
 - F. **Policy:** No report.
 - G. **Art:** The art committee is scheduled to meet on March 17 at 3 pm.

7. Approve Accounts Payable: Motion by Stoudemire, seconded by Dawson, to approve the accounts payable as presented. The motion carried unanimously.

8. Director's Report: See attached.

9. Trustee Comments:

Priest – Was experiencing winter malaise and was happy to be able to come and get books at the library.

Stoudemire – Happy that the date for the donor event was moved back, and was happy that the COVID numbers have been going down.

Hughes-Grubbs – Happy to see so many cars in the parking lot and people using the library.

Cichewicz – Thanked the marketing committee for their work.

Juriga – Thanked Wiese's for the nice job plowing the library's parking lot. Would like to see the snow cleared on the portion of 4th Street near the library's entrance. Mentioned a carving made from the old library's oak shelving. He understands that the art committee would have to evaluate it to see if it would be compatible in the new building.

Dawson – Received a book she had requested from another library and saw that it had a post it note inside where readers could leave their reviews of the book. Announced that this year's polar plunge would take place on Saturday, February 19. Proceeds will go to the Special Olympics.

10. Chair Comments:

Peters – Happy to be celebrating Judy Ann Darling with the Beverly Meyer tribute program on Saturday, February 26 at 11 am.

11. Adjournment:

Motion by Juriga, seconded by Priest, to adjourn. The motion carried unanimously. The meeting adjourned at 8:28 pm.