

**Belleville Area District Library Board  
Regular Meeting Agenda  
April 12, 2022 at 7:30 PM**

**The Belleville Area District Library Board will meet in person in the library's 2<sup>ND</sup> floor Conference Room.**

**Agenda:**

1. Pledge of Allegiance
2. Roll Call: Cichewicz, Dawson, Hughes-Grubbs, Juriga, Peters, Priest, Stoudemire
3. Approve Agenda
4. Approve March 8, 2022, Regular Meeting Minutes
5. Public Comments
6. Resolution approving ballot language and filing of operating millage proposal for the August 2, 2022, ballot
7. Committee Reports
  - A. Building-Cichewicz
  - B. Bylaws-Juriga
  - C. Finance-Stoudemire
  - D. Marketing-Hughes-Grubbs
  - E. Personnel-Priest
  - F. Policy-Dawson
  - G. Art
8. Approve Accounts Payable
9. Director's Report/Comments/Communications
10. Trustee Comments
11. Chair Comments
12. Adjournment

Any citizen wishing to provide input or ask questions about any agenda item may speak during the meeting's Public Comments section or forward comments to the Library Director in advance by leaving a message at 734-699-3291 or via the Contact Us link at [www.belleville.lib.mi.us](http://www.belleville.lib.mi.us). Any citizen requesting accommodation to attend this meeting may contact the library at least 24 hours prior to the meeting, using the above contact information.

Next Regular BADL Board Meeting: May 10, 2022 at 7:30 PM

**Belleville Area District Library  
Meeting Minutes  
March 8, 2022**

1. **Call to Order:** Chair Sharon Peters called the meeting to order at 7:33 pm.
2. **Roll Call:** The following board members were present: Joy Cichewicz, Mary Jane Dawson, Alma Hughes-Grubbs, John Juriga, Sharon Peters, Linda Priest, and Tanya Stoudemire. Also present: Library Director Mary Jo Suchy.
3. **Approve Agenda:**  
Motion by Juriga, seconded by Dawson, to approve the agenda as presented. The motion carried unanimously.
4. **Approve February 8, 2022 Minutes:** Motion by Priest, seconded by Dawson, to approve the February 8, 2022, minutes as presented. The motion carried unanimously.
5. **Public Comments:** None.
6. **Committee Reports**
  - A. **Building:** The committee approved O'Neal construction Pay Application #46. O'Neal Construction is waiting for word from DTE regarding the increase to the gas load that will be needed in order to operate the humidification system. A retainage is being held until the system can be turned on. The concrete near the Cozadd Room exterior door may be saw cut in order to address some water that pools there. The concrete is lower in that area by necessity because it is required to be below the frost line. Miscellaneous projects are being addressed including installation of door alarms on the stairwell emergency exit doors, fire alarm childproof guards on the fire alarm pulls, and troubleshooting of the dishwasher/hot water sediment issue.
  - B. **Bylaws:** No report.
  - C. **Finance:** The committee met to discuss the operating millage to be placed on the August 2022 ballot. They recommend that the millage be put in alignment with the library's other operating millage that is due to expire in 2036. They also recommend not asking for a Headlee override to the tax roll backs. Motion by Stoudemire, seconded by Juriga, to have the attorney draft ballot language for the replacement operating millage that will be on the August 2022 ballot. The motion carried unanimously. The operating millage, originally approved by the voters in 2010 for 0.7 mills, is currently rolled back by the Headlee Amendment to 0.6864.
  - D. **Marketing:** The committee continues to fine tune plans for the dedication/open house. Invitations, flyers, and publicity have been sent out. The dedication and ribbon cutting will take place at 1 pm outside the library. The library is requesting the closure of 4<sup>th</sup> Street for this event.
  - E. **Personnel:** No report.
  - F. **Policy:** No report.
  - G. **Art:** The art committee is scheduled to meet on March 17 at 3 pm.

**7. Approve Accounts Payable:** Motion by Dawson, seconded by Priest, to approve the accounts payable as presented. The motion carried unanimously. The six-month budget comparison schedule is available in the board pack and all revenues and expenditures are favorable.

**8. Director's Report:** See attached.

**9. Trustee Comments:**

Juriga – No comment.

Dawson – She is hoping for a lovely event on April 9. She also urged everyone to remember the people of Ukraine.

Hughes-Grubbs – Echoed Dawson's comments. The people of Ukraine have her prayers and support.

Cichewicz – Thanked the staff, the marketing committee, and the chair for all of their plans for the open house.

Stoudemire – Agreed with Cichewicz. Also noted that this was her first board meeting without a mask in a long time.

Priest – Is excited about the open house.

**10. Chair Comments:**

Peters – Is excited for the community to be able to celebrate at the April 9 dedication and open house. She attended the Music Lady's memorial program for Judy Darling and met with the Darling family.

**11. Adjournment:**

Motion by Juriga, seconded by Stoudemire, to adjourn. The motion carried unanimously. The meeting adjourned at 8:56 pm.

Belleville Area District Library, Wayne County, Michigan (the "District Library")

A regular meeting of the Board of Trustees (the "Board") was held in the \_\_\_\_\_, within the boundaries of the Belleville Area District Library, on the 12th day of April, 2022, at \_\_\_\_\_ o'clock in the \_\_.m. (the "Meeting").

The Meeting was called to order by \_\_\_\_\_, Chairperson.

Present:

Absent:

The following preamble and resolution were offered by \_\_\_\_\_ and supported by \_\_\_\_\_:

**WHEREAS:**

1. This Board intends to submit a proposition at a special election to be held on Tuesday, August 2, 2022.

2. On or before 4:00 p.m. on Tuesday, May 10, 2022, the Board shall certify any ballot proposition to be submitted to the voters at such election to the Wayne County Clerk, which is the county clerk of the county in which the District Library is located (the "County Clerk"), and the respective clerks of the City of Belleville, the Charter Township of Van Buren, and the Township of Sumpter (the "Local Clerks").

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. A special election of the electors of the District Library be called and held on Tuesday, August 2, 2022.

2. The proposition to be voted on at the special election shall be stated on the ballots in substantially the form as set forth in Exhibit A.

3. The County Clerk, the County of Wayne Election Commission, and the Local Clerks are requested to:

a. Utilize the *Belleville Area Independent*, a newspaper published or of general circulation within the District Library, for publication of notices in accordance with the election law requirements.

b. Utilize ballot proposition summary information, as prepared by legal counsel, in the forms of the notices of last day of registration and election in substantially the form as set forth in Exhibit B attached hereto.

c. Provide a proof copy of the ballot to the District Library and its legal counsel in sufficient time to allow the ballot to be proofread prior to printing.

4. The Secretary of this Board is hereby authorized and directed to file by 4:00 p.m., on Tuesday, May 10, 2022, a copy of this resolution with the County Clerk and with the Local

Clerks and election officials of the municipalities and with any election clerk or clerks designated to conduct elections within the District Library.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes:

Nays:

Resolution declared adopted.

\_\_\_\_\_  
Secretary, Board of Trustees

The undersigned duly qualified and acting Secretary of the Board of Trustees of Belleville Area District Library, Wayne County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board’s minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the “Open Meetings Act” (Act 267, Public Acts of Michigan, 1976, as amended).

\_\_\_\_\_  
Secretary, Board of Trustees

CJI/cas



## EXHIBIT A

### DISTRICT LIBRARY OPERATING MILLAGE PROPOSAL

This proposal will allow the District Library to levy additional millage in the City of Belleville, Charter Township of Van Buren, and Township of Sumpter for library operating purposes.

Shall the limitation on the amount of taxes which may be assessed against all taxable property within the geographic boundaries of the Belleville Area District Library, Wayne County, Michigan, be increased by 0.6864 mill (\$0.6864 on each \$1,000 of taxable valuation) for a period of 15 years, 2022 to 2036, inclusive, to provide funds for library operating purposes; the estimate of the revenue the District Library will collect if the millage is approved and levied in 2022 is approximately \$1,189,137 (this restores millage that expired with the 2021 tax levy)?

**EXHIBIT B**

**SUMMARY OF BALLOT PROPOSITION TO BE INSERTED IN THE  
NOTICES OF LAST DAY OF REGISTRATION AND ELECTION:**

**DISTRICT LIBRARY OPERATING MILLAGE PROPOSAL**

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**Belleville Area District Library**

Date: 04/07/2022

Time: 1:16 PM

Page: 1

**Operating:**

Check Date	Vendor Name	Check Description	Amount
03/08/2022	ALERUS FINANCIAL	MERS Retirement	3,445.08
03/08/2022	AMAZON CAPITAL SERVICES	Books and Supplies	335.96
03/08/2022	APPLIED IMAGING	Printer/Copier Usesage	267.74
03/08/2022	CENTRAL MICHIGAN UNIVERSITY	Newspapers on Microfilm	500.00
03/08/2022	CHASE CARDMEMBER SERVICE	Program Supplies/Books	644.43
03/08/2022	DTE ENERGY	Electric Service 4th St.	2,461.54
03/08/2022	FRIENDS OF THE BELLEVILLE AREA	February Payout	589.35
03/08/2022	LONG MECHANICAL SERVICE	Furnace Repair	325.00
03/08/2022	OFFICE DEPOT	Bldg Supplies	277.10
03/08/2022	PROSOURCE SPECIALTIES LLC	Program supplies	195.97
03/08/2022	UNIFIRST CORP	Mat Maintenance	117.13
03/08/2022	UNIQUE MANAGEMENT SERVICES INC	February Placements	72.90
03/08/2022	VANTAGEPOINT TRANSFER AGENTS	Deferred Comp	500.00
03/08/2022	WASTE MANAGEMENT OF MI, INC	Waste Removal	372.71
03/08/2022	WIESE'S LAWN CARE INC.	Plowing/Salting Feb	705.00
03/08/2022	YPSILANTI DISTRICT LIBRARY	Lost Book	24.99
03/22/2022	A PRODUCTION BUILDING SOLUTION	Monthly cleaning March	2,550.00
03/22/2022	ALERUS FINANCIAL	MERS Retirement	3,400.62
03/22/2022	AMAZON CAPITAL SERVICES	Books and Supplies	379.24
03/22/2022	BELLEVILLE AREA INDEPENDENT	Advertising	864.00
03/22/2022	BLUE CROSS BLUE SHIELD OF MICH	Dental	584.43
03/22/2022	CENTRAL MICHIGAN UNIVERSITY	Microfilming 1/7/21-12/30/21	500.00
03/22/2022	CLEAR RATE COMMUNICATIONS	Fax Services	263.80
03/22/2022	DEMCO	Program Supplies	127.42
03/22/2022	DEMCO SOFTWARE	Software (Evanced)	5,568.84
03/22/2022	DTE ENERGY	Gas/Electric Sumpter Branch	210.88
03/22/2022	DTE ENERGY	Gas 4th Street	1,080.18
03/22/2022	JOHNSTON ENTERPRISES, LLC	Office Supplies	193.60
03/22/2022	MICHELE MONTOUR	Design Services	149.83
03/22/2022	NAKENYA LEWIS YARBROUGH	Reimburse for Spring Institute	191.10
03/22/2022	SHARON DUCKWORTH, CPA	Accounting Services	1,025.00
03/22/2022	STANDARD INSURANCE COMPANY	Insurance	312.67
03/22/2022	THE LIBRARY NETWORK	Februrary Bookbilling	9,929.45
03/22/2022	THRYV	YP Listing	58.25
03/22/2022	UNITED HEALTHCARE	Health Insurance	11,156.06
03/22/2022	UNITED STATES POSTAL SERVICE	Postage Account	2,000.00
03/22/2022	VANTAGEPOINT TRANSFER AGENTS	Deferred Comp	500.00
03/23/2022	BELLEVILLE AREA INDEPENDENT	Advertising	648.00
04/05/2022	ALERUS FINANCIAL	MERS Retirement	3,114.24
04/05/2022	AMAZON CAPITAL SERVICES	Supplies	933.98
04/05/2022	CHASE CARDMEMBER SERVICE	Library Supplies	594.90
04/05/2022	DEMCO	Printing, Postage, Office Supplies	787.11
04/05/2022	DTE ENERGY	Electric 4th Street	2,374.28
04/05/2022	GUARDIAN ALARM	Alarm Service Sumpter	43.26
04/05/2022	OFFICE DEPOT	Office Supplies	513.68
04/05/2022	PAUL KELLER	Quartet for Open House	1,600.00
04/05/2022	RICHARD'S PLUMBING & HEATING	Sumpter Plumbing Repair	300.00
04/05/2022	THE LIBRARY NETWORK	Overdrive; Telecommunications Jan-Mar	4,066.93
04/05/2022	VANTAGEPOINT TRANSFER AGENTS	Deferred Comp	450.00
04/05/2022	WASTE MANAGEMENT OF MI, INC	Waste Removal	396.11
04/05/2022	WIESE'S LAWN CARE INC.	Sidewalk Salting	40.00

51 **Checks Total:** 67,742.76

51 **Bank Total:** 67,742.76



**Capital Project:**

<b>Check Date</b>	<b>Vendor Name</b>	<b>Check Description</b>	<b>Amount</b>
03/08/2022	AMERICAN INTERIORS	Displays, Installation	6,490.23
03/22/2022	AMERICAN INTERIORS	Landscape forms, bench	2,607.32
03/22/2022	TAKEFORM	Plaques, . Installation	8,336.49
<b>3</b>		<b>Checks Total:</b>	<b>17,434.04</b>
<b>3</b>		<b>Bank Total:</b>	<b>17,434.04</b>
<b>54</b>		<b>Grand Total:</b>	<b><u>85,176.80</u></b>

# DIRECTOR'S REPORT

April 2022

## LIBRARY PROGRAMS

March: Adults: 10 Youth: 20

	2021/22	2020/21	% change
<b>LIBRARY VISITS</b>			
March	9,239	3,840	140.60%
Fiscal Year	68,519	25,219	171.70%
<b>TOTAL CIRC</b>			
March	20,641	18,406	12.14%
Fiscal Year	181,129	130,230	39.08%
<b>ADULT PROGRAMMING</b>			
March	146	41	256.10%
Fiscal Year	905	325	178.46%
<b>CHILDREN'S PROGRAMMING</b>			
March	915	100	815.00%
Fiscal Year	3,294	1,225	168.90%

**ALL AGES PROGRAMMING: February: 0 Fiscal Year: 324**

<b>REF. QUESTIONS</b>			
March	1,500	1,215	23.46%
Fiscal Year	12,181	8,548	42.50%
<b>INTERNET USE</b>			
March	1052	663	58.67%
Fiscal Year	7,503	2,703	177.58%
<b>YOUTH/TEEN INTERNET</b>			
March	117	0	#DIV/0!
Fiscal Year	880	0	#DIV/0!

**PROGRAMMING:** Words cannot express the deep gratitude I have to all of our staff for their creative ideas and hard work on the library's dedication and open house. Their efforts went above and beyond their regular work tasks. There were many moving parts involved in this event which they handled with aplomb, including library displays, children's activities, scavenger hunts, "company is coming cleaning", the library construction timeline video, etc. Hilary Savage and Lindsay Lore spearheaded much of our efforts and sat in on many marketing committee meetings the last several months while we planned for this occasion. Amidst the frenetic pace of the past few weeks, staff also had a lot of fun during National Library Week (April 3-9). If you were in the library last week you may have seen some of their fashion choices on "book themed t-shirt" day, "silly socks" day, or "dress up as your favorite book character" day. ☺

**STAFF:** The library says good-bye to shelving page Daniel Amakeme. We also happily welcome back adult services department head Amy Greschaw from her leave. The library will be closed on Wednesday, April 27 for a staff in-service training day. One focus of the day will be on library safety procedures, and City Manager/Police Chief Dave Robinson will be on hand to answer any questions our staff may have.

**BRANCH:** So far for this fiscal year (July-March) 1,189 items have been checked out at the branch, 434 people have visited, 106 reference questions have been answered, and 186 people have used the computers.

**BUILDING:** Success! The recycling bin in the parking lot has been emptied twice since the last board meeting. The library's carpeting and tile was professionally cleaned by our janitorial company in preparation for our open house.

**TECHNOLOGY:** The library's microfilm reader and printer in the local history room have become obsolete (parts and toner are no longer available). A new reader and printer are on the way, and the technology has made major strides since our last microfilm reader, purchased for us by the Belleville Rotary Club's Charles B. Cozadd Foundation in 2005. It will allow us to embark on future digitization projects.

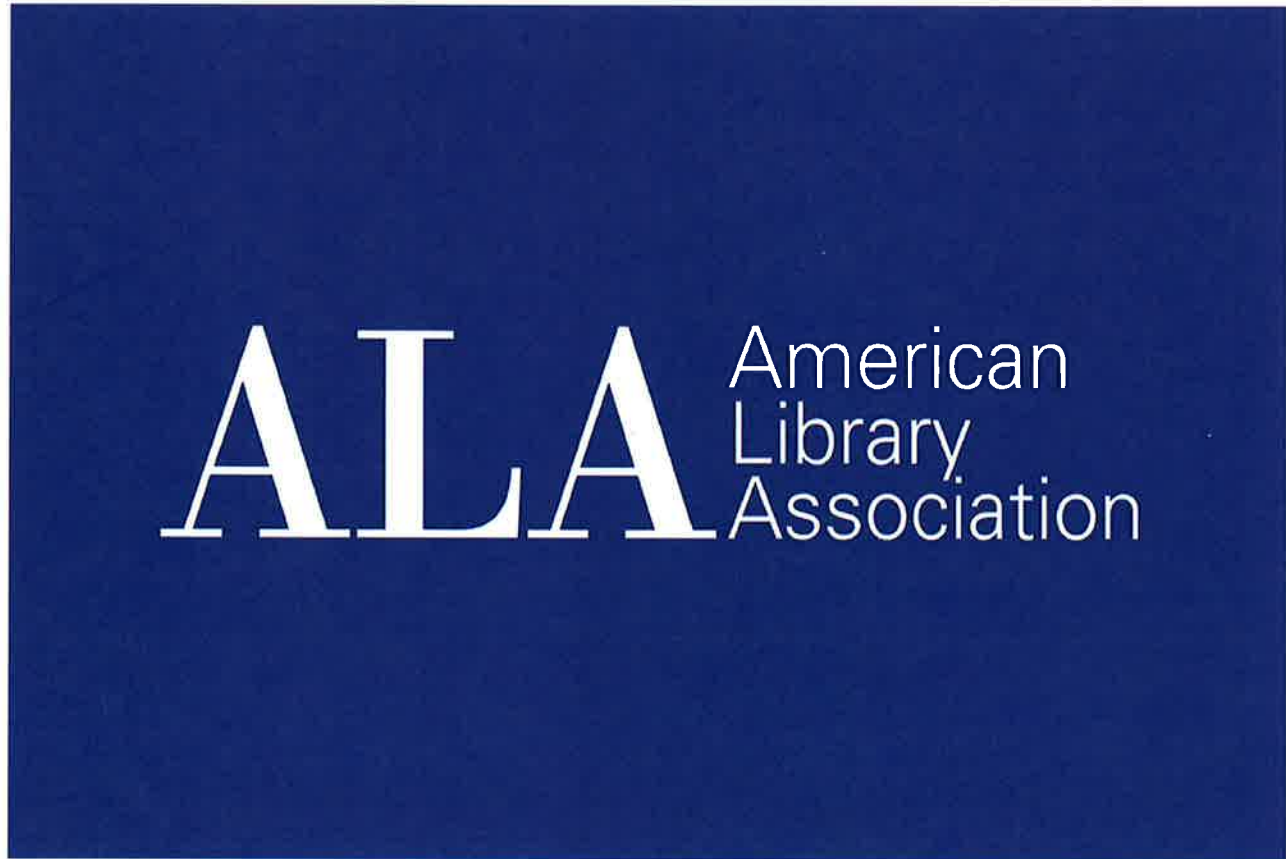
[americanlibrariesmagazine.org /blogs/the-scoop/new-ala-poll-shows-voters-oppose-book-bans/](https://americanlibrariesmagazine.org/blogs/the-scoop/new-ala-poll-shows-voters-oppose-book-bans/)

## New ALA Poll Shows Voters Oppose Book Bans

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### Majority of survey respondents support librarians and oppose banning books from public and school libraries

March 24, 2022



A new national poll commissioned by the American Library Association (ALA) released on March 24 shows that seven in 10 voters oppose removing books from public libraries, including majorities of voters across party lines. In addition, 74% of parents of public school children expressed confidence in school libraries and librarians to choose which books are available to children and said books that have been contested should be available on an age-appropriate basis.

The poll, conducted March 1–6, surveyed 1,000 voters and 472 parents of children in public schools. It is the first to view the issue of book bans through the lens of public and school libraries. The poll's results demonstrate that voters have a high regard for librarians and recognize the critical role libraries play in their communities. Furthermore, the findings demonstrate that book bans are far from being a partisan issue; they are opposed by large majorities of voters regardless of personal political affiliation.

“The survey results confirm what we have known and observed: that banning books is widely opposed by most voters and parents,” said ALA President Patricia “Patty” M. Wong in a March 24 statement. “As a career librarian who began in public libraries working with children, I’m thrilled to see that parents have a high degree of confidence in school libraries’ decisions about their collections and very few think that school librarians ignore parents’ concerns. This truly validates the value and integrity of library professionals at a time when many are feeling burned out because of accusations made by small but loud groups.”

More than 330 cases of book bans and challenges were reported to ALA’s Office for Intellectual Freedom (OIF) between September 1 and November 30, 2021. The total number of challenges in 2021 was more than double the number of reports from 2020 (156 challenges) and exceeded the overall number of challenges from 2019 (377 challenges).

OIF will announce the full 2021 book challenge totals and its annual Top 10 List of Most Challenged Books on April 4, during National Library Week (April 3–9). Additionally, the annual accounting of book censorship in the US will be released as part of ALA’s *State of America’s Libraries 2022* report.

More data points from the poll:

- 71% of respondents oppose efforts to have books removed from their local public libraries, including majorities of Democrats (75%), independents (58%), and Republicans (70%)
- Most voters and parents are confident library workers can make good decisions about what books to include in collections and agree that libraries in their communities do a good job of offering books with broad and diverse viewpoints
- Voters across the political spectrum have a sense of the importance of public libraries (95% of Democrats, 78% of independents, 87% of Republicans) and school libraries (96% of Democrats, 85% of independents, 91% of Republicans)

The poll was conducted by Hart Research Associates and North Star Opinion Research on behalf of ALA. It included 1,000 voters and 472 parents of children in public schools. The sample is demographically and geographically representative of voters and parents in the US. Additional survey findings and methodology can be found on the ALA website.

# RESUME WRITING



WITH CAMIEL DAVENPORT

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**THURSDAY, APRIL 28TH @ 7PM**



**BELLEVILLE AREA DISTRICT LIBRARY**

**Register online or by calling 734-699-3291**

**HOMEGROWN KNOWLEDGE**

*at the Belleville Area District Library*

A photograph of a ruined Gothic cathedral with several spires and arches, set against a dark, stormy sky. The foreground shows a field of tall grass.

# Vampirism: Myth vs. Science

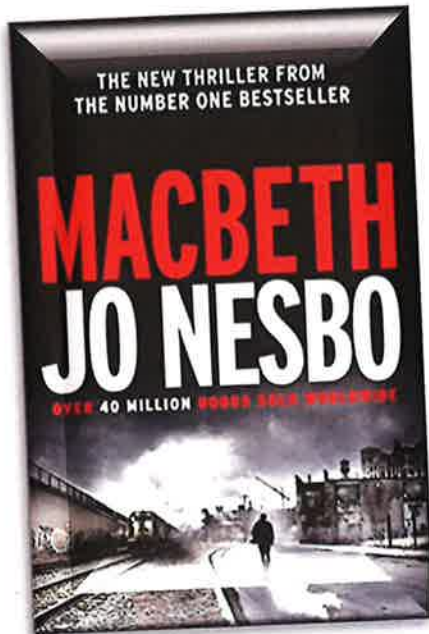
**Thursday, April 14, 2022 7 PM**

Join local resident JuliAnna Ebeling as she presents her research on the origins and evolution of the vampire in history and popular culture.

Registration is not required to attend, but if you'd like to receive an email or text reminder about this particular program, please register on the library's website or by calling 734-699-3291.

# BOOK GROUPS

Engage in a lively discussion at one of our book group meetings.  
New Faces Always Welcome!

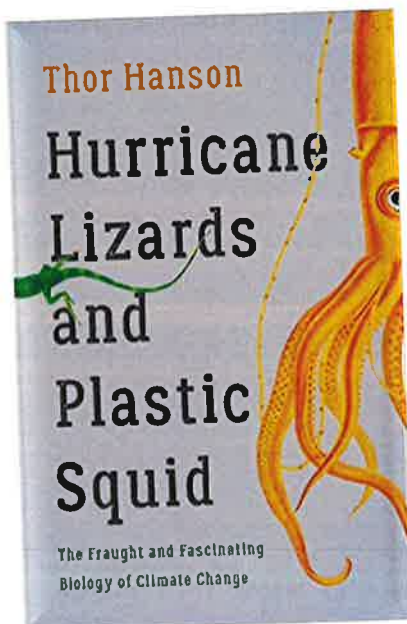
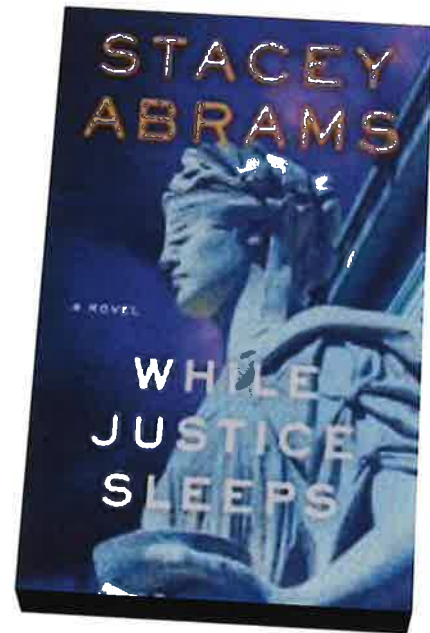


## *THE OTHER BOOK GROUP*

Thursday, April 21, 7pm

## *AFRICAN AMERICAN LITERATURE BOOK GROUP*

Thursday, April 28, 7pm



## *EVENING BOOK GROUP*

Thursday, May 5, 7pm