

**Belleville Area District Library
Meeting Minutes
September 8, 2020**

Chair Sharon Peters called the meeting to order at 7:40 pm via Ring Central teleconference.

1. Roll Call

The following persons were present: Joy Cichewicz, Mary Jane Dawson, Alma Hughes-Grubbs, John Juriga, Sharon Peters, Linda Priest, and Tanya Stoudemire. Also present: Library Director Mary Jo Suchy and Assistant Director Hilary Savage.

2. Approve Agenda

Motion by Dawson to approve the agenda as presented. Seconded by Priest. A roll call vote was taken. Ayes: Cichewicz, Dawson, Hughes-Grubbs, Juriga, Peters, Priest, and Stoudemire. Nays: None. The motion carried unanimously.

- 3. Approve August 11, 2020 minutes:** Motion by Stoudemire, seconded by Priest, to approve the July 14, 2020 minutes as presented. A roll call vote was taken. Ayes: Cichewicz, Dawson, Hughes-Grubbs, Juriga, Peters, Priest, and Stoudemire. Nays: None. The motion carried unanimously.

- 4. Public Comments:** None.

5. Approve resolutions authorizing millages to the December 2020 tax bill

Motion by Stoudemire, seconded by Dawson, to approve Resolution 2020-02 (Winter Tax Levy #1) which was approved by the voters in November 2010 and provides for the financial operations of the library. The millage rate is 0.7, rolled back by the Headlee Amendment to 0.6896. A roll call vote was taken. Ayes: Cichewicz, Dawson, Hughes-Grubbs, Juriga, Peters, Priest, and Stoudemire. Nays: None. The motion carried unanimously.

Motion by Stoudemire, seconded by Cichewicz, to approve Resolution 2020-03 (Winter Tax Levy #2) which was approved by the voters in Noveber 2016 and provides for the financial operation of the library. The millage rate is 0.75, rolled back by the Headlee Amendment to 0.7388. A roll call vote was taken. Ayes: Cichewicz, Dawson, Hughes-Grubbs, Juriga, Peters, Priest, and Stoudemire. Nays: None. The motion carried unanimously.

Motion by Stoudemire, seconded by Juriga, to approve Resolution 2020-04 (Winter Tax Levy #3) which was approved by the voters in November 2016 to pay the bond for construction of the new library. The millage rate is 0.62. A roll call vote was taken: Ayes: Cichewicz, Dawson, Hughes-Grubbs, Juriga, Peters, Priest, and Stoudemire. Nays: None. The motion carried unanimously.

6. Committee Reports

- A. **Building:** The committee met with SES, the mechanical engineer, regarding the proposed boiler solutions. After review the committee is opting to pursue the option of adding a third larger boiler to the two existing boilers. It is the most economical solution (\$43,700) and will require the least amount of downtime to install. SES will reimburse the library for \$17,500. In addition, Long Mechanical owes the library a credit, since they were paid for the two large boilers that were originally called for in the project. The parking lot paving has been scheduled for October 1.
- B. **Bylaws:** No report.
- C. **Finance:** No report.
- D. **Marketing:** No report.
- E. **Personnel:** No report.
- F. **Policy:** No report.

- 7. **Approve Accounts Payable:** Motion by Dawson, seconded by Priest, to approve the accounts payable as presented. A roll call vote was taken: Ayes: Cichewicz, Dawson, Hughes-Grubbs, Juriga, Peters, Priest, and Stoudemire. Nays: None. Motion carried unanimously.

- 8. **Director's Report:** See attached. Work is underway to reopen the 2nd floor and the branch. Hours will be extended to 8 pm on Mondays and Thursdays at the main library. Online children's programming took a break in August but will resume soon.

9. Trustee Comments:

Juriga – Would like to have staff be notaries.

Dawson – Recently checked out two Playaways (audiobooks that are like iPads).

She thought they were a cool idea. She hopes that Jayne and Kurt Atchinson will be able to see their donor sign before they leave town.

Priest – Asked about Hoopla. Was informed that eBooks, audios, movies, and music can be downloaded with a library Hoopla account.

Stoudemire – Thought it was great that Lindsay Lore is once again a member of the staff.

Hughes-Grubbs – Glad the board is able to meet through the RingCentral app but is looking forward to being able to meet in person.

Cichewicz – No comment.

10. Chair Comments:

Peters – Discussed the donor signage that is being installed. She ran into David Darling as she was leaving the library one day and was able to bring him into the

library so that he could see the sign for the Judy Ann Darling Early Childhood Center. She will work with the Atchinsons to schedule a visit.

11. Adjournment:

Motion by Juriga, seconded by Priest, to adjourn. A roll call vote was taken: Ayes: Cichewicz, Dawson, Hughes-Grubbs, Juriga, Peters, Priest, and Stoudemire. Nays: None. Motion carried unanimously. The meeting adjourned at 8:40 pm.