

**Belleville Area District Library
Meeting Minutes
August 10, 2021**

1. **Call to Order:** Chair Sharon Peters called the meeting to order at 7:33 pm.
2. **Roll Call:** The following board members were present: Joy Cichewicz, Mary Jane Dawson, John Juriga, Sharon Peters, Linda Priest, and Tonya Stoudemire. Absent and excused: Alma Hughes-Grubbs. Also present: Library Director Mary Jo Suchy.
3. **Approve Agenda**
Motion by Priest, seconded by Stoudemire, to approve the agenda with the addition of the Art Committee Report as Item 6G. The motion carried unanimously.
4. **Approve July 13, 2021 Minutes:** Motion by Dawson, seconded by Cichewicz, to approve the July 13, 2021, minutes as presented. The motion carried unanimously.
5. **Public Comments:** None.
6. **Committee Reports**
 - A. **Building:** The Hennessey engineering report was received and the library is due to receive about \$25,000 that had been in escrow with the City. The committee approved O'Neal Construction pay applications #39 and #40. The replacement of the Trespa panels was completed. Leaks are being addressed in the curtain wall, most likely in the coping, as well as at the staff door and the meeting room door thresholds. The HVAC project to further enhance the library's air quality and mitigate COVID is due to begin in mid-September and should be completed by the end of October. The proposed trench drain at the entry of the library is being deferred at this time. The manufacturer will be contacted regarding the hairline crack in one of the traffic bollards near the entry. Bulletins have been issued to O'Neal Construction for installation of the window blinds and the art hanging system. The committee looked at mockups of some of the library signage. The library experienced a partial loss of power on July 22 due to a fallen tree limb across the street. Computers, HVAC, and the elevator were down and the library had to close for the evening. Suchy volunteered the use of the library's bathrooms for 4th Street events in the hope of having the porta john removed from the parking lot.
 - B. **Bylaws:** No report.
 - C. **Finance:** No report.
 - D. **Marketing:** The committee hopes to meet before the September board meeting.
 - E. **Personnel:** No report.
 - F. **Policy:** The committee reviewed a food/drink policy for the library. The policy will allow food and drink in designated areas of the library and staff can adjust these zones as needed. Motion by Juriga, seconded by Priest to approve the food policy as presented. Motion carried unanimously.
 - G. **Art:** Doug Peters offered to loan some of his art to the library. Michele Montour identified two paintings, and the committee's consensus was to recommend acceptance

of this loan and to hang the paintings in the 1st floor lounge area. Motion by Juriga, seconded by Cichewicz, to accept the loan of “Red Dawn” and “Tomorrow’s Journey” by artist Vissarion Bakradze. The motion carried unanimously.

7. Approve Accounts Payable: Motion by Dawson, seconded by Priest, to approve the accounts payable as presented. The motion carried unanimously.

8. Director’s Report: See attached. The number of items the library checked out in 2020-21 is very good in spite of the pandemic.

9. Trustee Comments:

Stoudemire – Was happy to be able to meet in the conference room. She shared that she had to get a COVID test because of a coworker (she tested negative), and she encouraged everyone to be careful – that COVID isn’t over yet.

Cichewicz – Told everyone to hold the date of October 9 for Harvest Fest.

Priest – She will be out of town visiting her grandson in September and will miss the next board meeting.

Juriga – Was originally going to miss tonight’s meeting because he was supposed to be up north celebrating his 49th wedding anniversary, but plans changed when he injured his hand.

Dawson – Thanked everyone for being in the moment, no matter what the moment is.

10. Chair Comments:

Peters – Was glad to be in the room originally envisioned for board meetings. She is proud of the staff and is happy to see the library used as a community hub. She hoped everyone will continue to remain safe.

11. Adjournment:

Motion by Juriga, seconded by Stoudemire, to adjourn. The motion carried unanimously. The meeting adjourned at 8:36 pm.