

**Belleville Area District Library
Meeting Minutes
April 13, 2021**

Chair Sharon Peters called the meeting to order at 7:33 pm via Zoom teleconference.

1. Roll Call

The following board members were present and stated the locations from which they were attending the meeting: Joy Cichewicz, Sumpter Township; Mary Jane Dawson (7:44 pm), Belleville; Alma Hughes-Grubbs, Van Buren Township; John Juriga, Belleville; Sharon Peters, Van Buren Township; Linda Priest, Belleville; and Tanya Stoudemire, Van Buren Township. Also present: Library Director Mary Jo Suchy and Assistant Director Hilary Savage

2. Approve Agenda

Motion by Juriga, seconded by Stoudemire, to approve the agenda as presented. A roll call vote was taken. Ayes: Cichewicz, Dawson, Hughes-Grubbs, Juriga, Peters, Priest, and Stoudemire. Nays: None. The motion carried unanimously.

- 3. Approve March 9, 2021 Minutes:** Motion by Stoudemire, seconded by Priest, to approve the March 9, 2021, minutes as presented. A roll call vote was taken. Ayes: Cichewicz, Dawson, Hughes-Grubbs, Juriga, Peters, Priest, and Stoudemire. Nays: None. The motion carried unanimously.

- 4. Public Comments:** None.

5. Committee Reports

- A. **Building:** The power poles have been removed and permanent patches will be applied once the asphalt plants open. Dean Kokkales from O'Neal Construction continues to work on various projects for the library. The proposed HVAC changes are about \$100,000 higher than anticipated, and the committee has asked for a cost breakdown. The pads have been placed on the roof for the bee hives. The library received its permanent certificate of occupancy. Although the building project is coming to an end, the building committee will continue to meet.
- B. **Bylaws:** No report.
- C. **Finance:** No report.
- D. **Marketing:** The committee will meet April 22 at 11 AM. Linda Priest will serve on the committee. Activities for the grand opening are on hold until after COVID restrictions are lifted.
- E. **Personnel:** No report.
- F. **Policy:** No report.
- G. **Art:** Noelle Douglas has been appointed to the committee. The committee looked at art loan and donation agreements. The library accepted sculptures

from Howard Puchalsky, and Doug Peters is moving forward with the loan from Sheena Barnes.

- 6. Approve Accounts Payable:** Motion by Priest, seconded by Cichewicz, to approve the accounts payable as presented. A roll call vote was taken. Ayes: Cichewicz, Dawson, Hughes-Grubbs, Juriga, Peters, Priest, and Stoudemire. Nays: None. The motion carried unanimously.
- 7. Director's Report:** See attached. The local COVID numbers have been high. Staff have been encouraged to be vaccinated, and approximately 70% of the staff has had at least their first shot. The perennial plant swap will be held in the library's parking lot on Saturday, May 1, at Noon. Other outdoor programs are being explored for this summer. The library did not win the Clarke Historical Library's newspaper digitization contest but is investigating the cost of this project.
- 8. Trustee Comments:**
Priest – Thanked Rosemary Otzman for keeping everyone updated during the pandemic.
Juriga – Agreed with Priest and thanked Rosemary from the community and the library.
Cichewicz – Thanked John Juriga for his persistence in getting the beehives donated.
Stoudemire – Advised everyone to stay safe.
Hughes-Grubbs – Agreed with Tanya Stoudemire.
Dawson – Thanked Rosemary for keeping the community informed about the library. Encouraged everyone to stay safe.
- 9. Chair Comments:**
Peters – Rosemary Otzman reported that Sheena Barnes' mother passed away. Sharon Peters is looking forward to the easing of restrictions so that the library can be more fully used.
- 10. Adjournment:**
Motion by Juriga, seconded by Stoudemire, to adjourn. The meeting adjourned by consensus at 8:17 pm.