

**Belleville Area District Library
Meeting Minutes
March 9, 2021**

Chair Sharon Peters called the meeting to order at 7:32 pm via Zoom teleconference.

1. Roll Call

The following board members were present and stated the locations from which they were attending the meeting: Joy Cichewicz, Sumpter Township; Mary Jane Dawson, Belleville; Alma Hughes-Grubbs, Van Buren Township; John Juriga, Belleville; Sharon Peters, Van Buren Township; Linda Priest, Dallas, TX; and Tanya Stoudemire, Van Buren Township. Also present: Library Director Mary Jo Suchy and Adult Services Dept. Head Amy Greschaw.

2. Approve Agenda

Motion by Stoudemire, seconded by Priest, to approve the agenda as presented. A roll call vote was taken. Ayes: Cichewicz, Dawson, Hughes-Grubbs, Juriga, Peters, Priest, and Stoudemire. Nays: None. The motion carried unanimously.

- 3. Approve February 9, 2021 Minutes:** Motion by Juriga, seconded by Dawson, to approve the January 12, 2021, minutes as presented. A roll call vote was taken. Ayes: Cichewicz, Dawson, Hughes-Grubbs, Juriga, Peters, Priest, and Stoudemire. Nays: None. The motion carried unanimously.

- 4. Public Comments:** None.

5. Committee Reports

A. **Building:** AT&T moved the remaining lines and the old power poles have been removed from the parking lot. O'Neal Construction is completing a number of small projects including stack lighting adjustments and donor wall floor caulking. Interior donor signage details are being finalized, and a donor key will be added to the donor wall. It was determined that the best location for the beehives would be on the south side of the equipment screen on the roof. Additional changes will be made to the HVAC system in order to mitigate COVID and improve air quality. A humidification system will be installed which will require three units on the roof. The mechanical engineers are also working on plans for bipolar ionization, a move to MERV 14 filters, and the addition of a fan in the boiler room to draw some of the heat out of that room and into other areas in the library. The estimate for all of the HVAC projects is \$125,000. Recommendations from the art committee for specific components of the hanging art system were forwarded to Dan Whisler. A locked display case will be purchased for the first floor.

O'Neal Construction needs to finish moving their site office out of the museum.

B. **Bylaws:** No report.

C. **Finance:** No report.

- D. **Marketing:** The committee reviewed three options for a new logo designed by Michele Montour and chose to recommend one option to the board. The logo is reflective of the new building. It contains a spiral inspired by the circular staircase and a square inspired by the accent bricks in the building. The Optima font is the same font that is used in the exterior building signs. The logo is meant to evoke motion and movement. Motion by Juriga, seconded by Cichewicz, to accept the new logo design proposed by the marketing committee. A roll call vote was taken. Ayes: Cichewicz, Dawson, Hughes-Grubbs, Juriga, Peters, Priest, and Stoudemire. Nays: None. The motion carried unanimously.
- E. **Personnel:** No report.
- F. **Policy:** No report.
- G. **Art:** Michele Montour reported that most of the art committee members agreed to serve a second term with the exception of Doug Peters and Barbara Miller. The Belleville Area Council for the Arts has appointed Cheryl Wagner to replace Barbara Miller. The library will appoint an artist to replace Doug Peters. The art committee recommended specifications for the Walker hanging art system. The committee recommends the donation of sculptures from Howard Puchalsky for use in the children's room. A release form will need to be drawn up for the donation noting that the art will be the property of the library to use or sell. The committee also recommends accepting the loan of an oil painting owned by Sheena Barnes that is in the style of Jackson Pollock. Doug Peters is willing to work on an official agreement for the loan. It was the consensus of the library board to move forward with the agreement.
6. **Approve Accounts Payable:** Motion by Stoudemire, seconded by Priest, to approve the accounts payable as presented. A roll call vote was taken. Ayes: Cichewicz, Dawson, Hughes-Grubbs, Juriga, Peters, Priest, and Stoudemire. Nays: None. The motion carried unanimously.
7. **Director's Report:** See attached. Circulation Services Department Head Michelle Wloch has retired, and Lindsay Lore has stepped into the role of Circulation Supervisor. Suchy thanked Barbara Miller and Doug Peters for their work on the art committee. Amy Greschaw reported on upcoming programs being presented by the adult services librarians including a pop-up book discussion group, a cook book club, a virtual escape room and plans for the summer reading program.
8. **Trustee Comments:**
Priest – Will return home this week. She remarked on what a great asset Michelle Wloch has been.
Juriga – Will miss Michelle a great deal. Commented that the 4th Street concrete should be completed this week.
Stoudemire – Said good bye to Michelle and congratulated Lindsay.

Cichewicz – Thanked the art committee for all of the work they have done.
Commended Mary Jo for promoting from within the library staff with Lindsay.
Hughes-Grubbs – Thanked Michelle for her assistance and helpfulness.
Congratulated Tonya Stoudemire for her recent job promotion.
Dawson – Will miss Michelle. Commented that Lindsay is delightful. Mentioned that Michele Montour is a great asset to the art committee.

9. Chair Comments:

Peters – Called upon Barbara Miller for comments. Barbara thanked Mary Jo for the beautiful thank you card she received for her work on the art committee. Peters thanked Barbara Miller, Doug Peters, and Michele Montour for their work on the art committee and commented that it has paid off to have an art committee in such an artistic community.

10. Adjournment:

Motion by Juriga, seconded by Dawson, to adjourn. A roll call vote was taken.
Ayes: Cichewicz, Dawson, Hughes-Grubbs, Juriga, Peters, Priest, and Stoudemire.
Nays: None. The motion carried unanimously. The meeting adjourned at 8:48 pm.