

**Belleville Area District Library
Meeting Minutes
February 9, 2021**

Chair Sharon Peters called the meeting to order at 7:39 pm via Zoom teleconference.

1. Roll Call

The following board members were present and stated the locations from which they were attending the meeting: Joy Cichewicz, Sumpter Township; Mary Jane Dawson, Belleville; Alma Hughes-Grubbs, Van Buren Township; John Juriga, Belleville; and Sharon Peters, Van Buren Township. Linda Priest joined the meeting at 8:02 PM from Dallas, TX. Absent and excused: Tanya Stoudemire. Also present: Library Director Mary Jo Suchy and Assistant Director Hilary Savage.

2. Approve Agenda

Motion by Juriga, seconded by Dawson, to approve the agenda as presented. A roll call vote was taken. Ayes: Cichewicz, Dawson, Hughes-Grubbs, Juriga, and Peters. Nays: None. The motion carried unanimously.

- 3. Approve January 12, 2021 Minutes:** Motion by Juriga, seconded by Dawson, to approve the January 12, 2021 minutes as presented. A roll call vote was taken. Ayes: Cichewicz, Dawson, Hughes-Grubbs, Juriga, and Peters. Nays: None. The motion carried unanimously.

- 4. Public Comments:** None.

5. Committee Reports

- A. **Building:** DTE removed the Comcast power supply. AT&T will now be able to remove their line and the old poles from the parking lot. The safety harness system for the vegetative roof was installed today, and staff were trained in its use. The library is waiting for the final certificate of occupancy. The donor wall installation was completed. The back wall in the quiet study room will be painted the same shade of blue that was used for the area around the skylight.
- B. **Bylaws:** No report.
- C. **Finance:** No report.
- D. **Marketing:** No report.
- E. **Personnel:** No report.
- F. **Policy:** No report.
- G. **Art:** Michele Montour reported that it is the recommendation of the art committee to place the portrait of Fred C. Fischer, the painting of the old train depot, and the painting of the Fred C. Fischer Library in the alcove adjacent to the 2nd floor conference room. The committee reviewed options for the Walker hanging art system. Terms are up for all members. Committee members could serve a second term, they also discussed the possibility of extending terms due to the

lost year from COVID. Doug Peters is stepping down as a voting member, but he will continue to act as a consultant to the committee. The board will need to recommend another artist to take his place. The committee is comprised of two library board members, two artists, a representative from the Belleville Area Council for the Arts, a representative from the Friends of the Library, and the library director.

Motion by Dawson, seconded by Priest, to approve the art committee's recommendation to place the three paintings outside of the conference room. A roll call vote was taken. Ayes: Cichewicz, Dawson, Hughes-Grubbs, Juriga, Peters, and Priest. Nays: None. The motion carried unanimously.

6. Approve Accounts Payable: Juriga asked about including the monetary ranges on the donor wall. Currently the donor levels (e.g. Gold) are designated. The building committee will review. Motion by Dawson, seconded by Cichewicz, to approve the accounts payable as presented. A roll call vote was taken. Ayes: Cichewicz, Dawson, Hughes-Grubbs, Juriga, Peters, and Priest. Nays: None. The motion carried unanimously.

7. Director's Report: See attached. An employee began having symptoms last Friday evening and tested positive for COVID Saturday morning. Per the library's COVID Preparedness Plan, the library closed on Saturday, notified the Health Department, scheduled a deep clean of the building, and contacted any employees who may have been in contact with the staff member. In order to ensure that there is no further staff exposure, the library will remain closed until February 15. The library has multiple safety precautions in place to mitigate the spread of COVID.

8. Trustee Comments:

Peters reported that Tanya Stoudemire received a promotion at work.

Juriga – Used his new stove for dinner before the meeting.

Cichewicz – No comment.

Priest – Apologized for being late due to the time change and computer issues.

Hughes-Grubbs – Apologized for her earlier technical difficulties with Zoom.

Congratulated Tanya on her promotion.

Dawson – Has been listening to audio books while crocheting blankets for an organization that helps mothers who have lost babies.

9. Chair Comments:

Peters – Encouraged everyone to stay safe and hopes everyone can get the COVID vaccine soon.

10. Adjournment:

Motion by Juriga, seconded by Dawson, to adjourn. A roll call vote was taken. Ayes: Cichewicz, Dawson, Hughes-Grubbs, Juriga, Peters, and Priest. Nays: None. The motion carried unanimously. The meeting adjourned at 8:37 pm.