

**Belleville Area District Library
Meeting Minutes
October 13, 2020**

Chair Sharon Peters called the meeting to order at 7:32 pm via Zoom teleconference.

1. Roll Call

The following persons were present: Joy Cichewicz, Mary Jane Dawson, Alma Hughes-Grubbs, John Juriga, Sharon Peters, and Linda Priest. Absent and excused: Tanya Stoudemire. Also present: Library Director Mary Jo Suchy.

2. Approve Agenda

Motion by Juriga to approve the agenda as presented. Seconded by Dawson. A roll call vote was taken. Ayes: Cichewicz, Dawson, Hughes-Grubbs, Juriga, Peters, and Priest. Nays: None. The motion carried unanimously.

- 3. Approve September 8, 2020 minutes:** Motion by Cichewicz, seconded by Priest, to approve the September 8, 2020 minutes as presented. A roll call vote was taken. Ayes: Cichewicz, Dawson, Hughes-Grubbs, Juriga, Peters, and Priest. Nays: None. The motion carried unanimously.

- 4. Public Comments:** Barbara Miller informed the incumbent library board candidates that they will see her letter of endorsement in the next Independent. She appreciates and likes the new library. The candidates thanked her.

5. Committee Reports

- A. **Building:** The new additional boiler is on order. SES will reimburse the library for \$20,000 and Long Mechanical has issued a credit for \$11,600. The library will pay for the remainder of the project. The parking curbs have been poured and the sidewalks are almost complete. DTE has installed the new power poles, and the old poles will be removed after DTE, Comcast, and AT&T have switched to the new poles. The light pole bases have been installed, and the bio-swale has been planted. The first layer of asphalt is due this week. The emergency response radio was installed and is operational. The drawings have been submitted for the safety harness system on the vegetative roofs. A glass display case is being purchased. Track lighting will be installed in the alcove outside of the 2nd floor conference room where the portrait of Fred C. Fischer will be hung. Exterior Wi-Fi access points are being installed under the entry canopy and in the terrace/children's garden area.
- B. **Bylaws:** No report.
- C. **Finance:** No report.
- D. **Marketing:** No report.
- E. **Personnel:** No report.
- F. **Policy:** No report.

- 6. Approve Accounts Payable:** Motion by Dawson, seconded by Cichewicz, to approve the accounts payable as presented. A roll call vote was taken: Ayes: Cichewicz, Dawson, Hughes-Grubbs, Juriga, Peters, and Priest. Nays: None. Motion carried unanimously.
- 7. Director's Report:** See attached. The 2nd floor and the branch have reopened. Computers are available by appointment (an on-site appointment can be made if computers are available). The next goal is to restore regular hours. Seating is not yet available.
- 8. Trustee Comments:**
Priest – Has been to the library a few times since the last meeting and the staff has been so helpful. She asked how many spaces would be in the new parking lot (92 spaces).
Dawson – Supports the current library board members who are up for re-election. She wants to see them back.
Cichewicz – Thanked everyone for their help and support during this election.
Juriga – Thanked Barbara Miller for her letter of support in tomorrow's paper.
Hughes-Grubbs – Thanked Sharon Peters and Barbara Miller for the letters they submitted to the newspaper. She reminded everyone to go vote.
- 9. Chair Comments:**
Peters – She has been in the library frequently and is impressed with how well the staff is doing. She has been working with the architect on donor signage. The City is now working on 4th Street, so the public must enter the library from Roys St.
- 10. Adjournment:**
Motion by Juriga, seconded by Dawson, to adjourn. A roll call vote was taken: Ayes: Cichewicz, Dawson, Hughes-Grubbs, Juriga, Peters, and Priest. Nays: None. Motion carried unanimously. The meeting adjourned at 8:09 pm.