

Belleville Area District Library Board
Meeting Minutes
February 11, 2020

1. Pledge of Allegiance

Chair Sharon Peters called the meeting to order at 7:32 pm.

2. Roll Call

Cichewicz conducted the roll call. The following persons were present: Joy Cichewicz, Mary Jane Dawson, Barbara Gates, John Juriga, and Sharon Peters. Also present: Library Director Mary Jo Suchy. Absent and excused: Linda Priest and Alma Hughes-Grubbs.

3. Approve Agenda

Motion by Juriga, seconded by Gates, to approve the agenda as presented. The motion carried unanimously.

4. Approve January 14, 2020 Regular Meeting Minutes

Motion by Juriga, seconded by Dawson, to approve the January 14, 2020, Regular Meeting Minutes. The motion carried unanimously.

5. Approve Cleaning Service

Motion by Juriga, seconded by Dawson, to hire the low bid from A Production Building Solutions for cleaning services at \$2,550 a month. The motion carried unanimously.

6. Public Comments

Art Committee member Barbara Miller commented on how impressive the new building is and congratulated the board and architect. She also noted her conversation with the Director of the Ann Arbor District Library, who had good things to say about Dan Whisler and O'Neal Construction. Deb Green commented on how amazing the new library is.

7. Committee Reports

A. Building - Architect Dan Whisler reported that the circular rail will be onsite later this week and hopefully will be installed by February 21st. The stairs have been tiled and the carpet installation almost complete. There are delays from the library shelving supplier. All furniture is in the building except for some of the tables which are due this Thursday. The library is waiting for the computer tables so that the computers can be set up. The counter tops have been set on the reference and circulation desks. Terrace pavers are onsite, the sun shade is almost done, and the lighted terrace railing is expected the week of February 24th. The furniture vendor will be onsite Monday to set chairs in place. The second floor final cleaning will be done tomorrow and Thursday. The punch list still needs to be completed. A final building inspection is needed after the circular railing is installed in order to get a temporary certificate of occupancy. Trespa panels around the terrace will be installed after the railing is installed. The exterior library signage will be going up on the

19th. The Sumpter Branch is being well used by library patrons picking up their holds and using the computers. DTE has installed a street light for the parking area at the branch.

B. Bylaws - No report.

C. Finance - Motion by Juriga, seconded by Dawson, to accept the six-month budget report ending 12/31/2019. The motion carried unanimously.

D. Marketing - The committee will meet tomorrow at 1:00 pm to finalize details for the Mardi Gras and soft opening. The final farewell to the Fred C. Fischer Library will be February 21st at 6 pm. The Cross Town Horn Band will perform, and light refreshments will be served. The opening on the 24th is still subject to change due to delays.

E. Personnel - No report.

F. Policy - No report.

G. Art Committee - The committee met last week and had a tour of the new library. They identified places for possible permanent art work and places for temporary rotating art pieces. Barbara Miller talked to Hubert Massey, the fresco artist who painted the fresco at Cobo Hall, and asked if he would be willing to advise the library on permanent art. The library will host an exhibit in the fall about the suffragettes. The committee recommends putting the portrait of Fred C. Fischer in the Board Room. The committee needs to investigate a hanging system for the art wall.

8. Approve Accounts Payable

Motion by Dawson, seconded by Gates, to approve the Accounts Payable as presented. The motion carried unanimously.

9. Director's Report - Attached. Suchy praised Carol Johnson's great work on accounts payable.

10. Trustee Comments

Juriga - Thanked Peters for the treats.

Gates – No comment.

Cichewicz – Is excited every time she sees the new building.

Dawson – Everything is looking good. She can't wait to see everyone's faces when they walk into the new building. She also shared that \$35,000 was raised by the BYC at the Polar Plunge.

11. Chair Comments

Peters – Said she was sorry that she will not be here for the farewell event but will be thinking of us.

12. Adjournment

Motion by Juriga, seconded by Gates, to adjourn. The motion carried unanimously. The meeting adjourned at 8:48 pm.

Minutes submitted by: Joy Cichewicz