

**Belleville Area District Library Board**  
**Policy Committee Notes**  
**Monday June 20, 2011**

In attendance: Joseph Monte, Christina Brasil, Debra Green, Mary Jo Suchy, Donnelle Lemke.

The meeting convened at 5:08 p.m.

The Library does not have a mileage reimbursement policy. After discussion, it was decided that reimbursing trustees should be postponed indefinitely until the board has a better handle on library finances. Expenses for staff development will be discussed at a future date.

The auditors will be consulted to see if a fund balance policy will be necessary. Jerry Kruse, the financial consultant, and the Finance Committee will meet to discuss hiring an auditor.

Mary Jo Suchy is waiting to hear from the library's insurance agent (Mike Arsenault) to see if a specific Health Reimbursement Policy is needed or if a Health Reimbursement Plan Document will suffice. The committee agreed that health reimbursement should be available to any employee with a BADL funded health plan at a rate of \$500 per year for individual plans and \$1,000 per year for family plans.

The HRA can be funded on the calendar year and revisited in January when the state "Publicly Funded Health Insurance Contribution Act" goes into effect. The committee plans to revisit the vision plan in January as well.

The meeting adjourned at 6:02 p.m.