

Belleville Area District Library Board  
Finance Committee Notes  
Wednesday September 28, 2011

In attendance: Elaine Gutierrez, Joy Cichewicz, Jerry Kruse, Mary Jo Suchy, Debra Green, Carol Johnson

The meeting convened at 2:10 p.m.

The following corrections were made to the May 18, 2011 notes: The spelling of Elaine Gutierrez's name; Jerry Kruse did not attend the first Fund Balance training.

The Board discussed hiring a new accountant. Belleville Tax & Accounting and Accountemps were discussed, as well as the possibility of hiring an accountant who already works at a surrounding library. Elaine Gutierrez works for Belleville Tax & Accounting, however Jerry Kruse said as long as there is full disclosure and the hiring is open to bids, there is not a conflict of interest.

Jerry Kruse will continue to update the General Ledger numbers in Fund Balance and will complete the transfer of data from the city to the library.

Debra Green will contact Chase Bank regarding online banking and getting a library credit card.

The library will need to hire an auditor soon.

Next meeting is scheduled for October 21 at 9:00. Business for that meeting: Make decisions regarding new accountant and auditor; discuss a Credit Card Policy and an Investment Policy.

Meeting adjourned at 3:38 p.m.